



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

AGENDAS & STAFF REPORTS ONLINE: <https://rossvalleyfire.org/about/board/board-meetings>
Email: sstettler@rossvalleyfire.org

**ROSS VALLEY FIRE DEPARTMENT
BOARD OF DIRECTORS AGENDA
Wednesday, July 10, 2024**

**San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo,
CA 94960, and via Zoom.**

<https://us06web.zoom.us/j/84231382841>

Or Telephone: +1 669 900 6833 | Webinar ID: 842 3138 2841

For callers *9 to raise your hand *6 to mute/unmute

Remote Access to Meeting Information: RVFD Board of Directors offers remote access to meetings via Zoom or through other internet or electronic access. Participation in the meeting via Zoom or other electronic access is provided as a courtesy to the public where no members of the Fire Board are attending the meeting via teleconference as defined in Government Code section 54953. When no members of the Fire Board are attending the meeting via teleconference if a technical error or outage occurs on the Zoom or electronic feed, the Fire Board may continue the meeting without waiting for Zoom or electronic access to return. Meetings are held in public at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960 unless otherwise noted in a specific agenda.

6:30 pm RVFD Board Meeting

1. **Call to order – 6:30 pm.**
2. Chief Report – Verbal update by Interim Fire Chief Mahoney
3. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.

- a) Acknowledge check register issued during June

[Item 3a – Check Register](#)

- b) Receive call report and out of jurisdiction report for June

[Item 3b – Call & Out of Jurisdiction Reports](#)

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- c) Receive current budget report

[Item 3c – Budget Report](#)

- d) Approve Minutes of the June 12, 2024, Board meeting

[Item 3d – Minutes June 12, 2024](#)

- e) Adopt Resolution 24-07 Approving the Creation of a 40-Hour Battalion Chief Position and Approve \$140,000 to be Used from Undesignated Reserves to Purchase a New Command Vehicle.

[Item 3e – Staff Report](#)

[Item 3e – Attachment #1 – Staff Report with Attachments June 2024](#)

[Item 3e – Attachment #2 – Resolution 24-07](#)

- f) Adopt Resolution 24-08 Approving a Publicly Available Pay Schedule for FY24-25

[Item 3f – Staff Report](#)

[Item 3f – Attachment #1 – Resolution 24-08](#)

4. Receive an Update on Assembly Bill 2408 and Provide Direction to Staff as Necessary.
– Fire Chief Mahoney

[Item 4 – Staff Report](#)

[Item 4 – Attachment # 1– California 2023 AB2408 Amended](#)

5. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.

6. Open time for public expression. The public is welcome to address the Board at this time on matters, not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.

7. Adjourn

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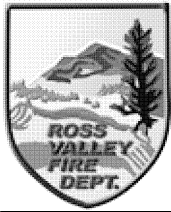
The next meeting is scheduled for Wednesday, August 14, 2024, in person at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via zoom.

s/Samantha Stettler, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

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Ross Valley Fire, CA

Check Report

By Check Number

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01433	AT&T Corp	06/03/2024	Regular	0.00	2,669.06	23754
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>241320219</u>	Invoice	05/27/2024	05.27.2024 - WIRELESS - 04.11.24-05.10.2	0.00	2,669.06	
	<u>01.14.61705.00</u>		TELEPHONE		2,669.06	
01272	Diesel Direct West Inc	06/03/2024	Regular	0.00	1,716.91	23755
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>85852711</u>	Invoice	05/23/2024	05.23.2024 - GASOLINE UNL - 35.4 GAL	0.00	199.43	
	<u>01.25.62988.00</u>		FUEL		199.43	
<u>85852712</u>	Invoice	05/23/2024	05.23.2024 - ULSD CLEAR - 275.4 GAL	0.00	1,517.48	
	<u>01.25.62988.00</u>		FUEL		1,517.48	
01017	Fairfax Lumber	06/03/2024	Regular	0.00	19.19	23756
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>282007</u>	Invoice	05/12/2024	05.12.2024 - ROLLER FRAME/ROLLER	0.00	19.19	
	<u>01.00.49526.21</u>		STATION MAINT REVENU		19.19	
01050	Golden State Emergency Veh Svc	06/03/2024	Regular	0.00	203.68	23757
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>CI045141</u>	Invoice	05/23/2024	05.23.2024 - SCUFFPLATE CORNER	0.00	203.68	
	<u>01.25.62989.00</u>		FLEET PARTS		203.68	
01028	L. N. Curtis and Sons	06/03/2024	Regular	0.00	6,560.03	23758
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV827181</u>	Invoice	05/23/2024	05.23.2024 - G-EXTREME 3.0 JACKET CUST	0.00	6,560.03	
	<u>01.10.62213.00</u>		PERSONAL PROTECTIVE E		6,560.03	
01184	Marin County Fire Chiefs Association	06/03/2024	Regular	0.00	771.00	23759
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>366</u>	Invoice	05/20/2024	05.20.2024 - SUPPORT - INAUGURAL GIRL	0.00	771.00	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		771.00	
01097	MidAmerica	06/03/2024	Regular	0.00	558.00	23760
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>0256398</u>	Invoice	05/28/2024	05.28.2024 - ADMIN FEE - Q1 2024	0.00	558.00	
	<u>01.00.60231.00</u>		RETIRES' HEALTH INSUR		558.00	
01493	United Site Services of California, Inc	06/03/2024	Regular	0.00	972.11	23761
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>114-13860639</u>	Invoice	05/23/2024	05.23.2024 - RESTROOM - ADDICKS SERVI	0.00	972.11	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		972.11	
01073	U.S. Bank (CalCARD)	06/04/2024	Regular	0.00	12,441.46	23762

Check Report

Date Range: 06/01/2024 - 06/30/2024

Vendor Number Payable #	Vendor Name Payable Type Account Number	Payment Date Post Date	Payment Type Payable Description Account Name	Discount Amount Discount Amount	Payment Amount Payable Amount Distribution Amount	Number
<u>INV0007005</u>	Invoice <u>01.05.61105.00</u>	05/22/2024	04.22.2024 - MAHONEY - ZOOM OTHER CONTRACT SERVI	0.00	79.00 79.00	
<u>INV0007006</u>	Invoice <u>01.05.62200.00</u>	05/22/2024	05.09.2024 - MAHONEY - NATALIE AND D GENERAL DEPARTMENT S	0.00	1,036.13 1,036.13	
<u>INV0007007</u>	Invoice <u>01.05.61105.00</u>	05/22/2024	05.12.2024 - MAHONEY - MICROSOFT OTHER CONTRACT SERVI	0.00	69.99 69.99	
<u>INV0007008</u>	Invoice <u>01.05.61300.00</u>	05/22/2024	05.10.2024 - MAHONEY - CA FIRE CHIEFS PUBLICATIONS AND DUES	0.00	960.00 960.00	
<u>INV0007009</u>	Invoice <u>01.10.61000.00</u>	05/22/2024	05.10.2024 - MAHONEY - CA FIRE CHIEFS TRAINING AND EDUCATIO	0.00	500.00 500.00	
<u>INV0007010</u>	Invoice <u>01.10.63131.00</u>	05/22/2024	05.10.2024 - BASTIANON - AMAZON EQUIPMENT	0.00	145.25 145.25	
<u>INV0007011</u>	Invoice <u>01.15.61131.00</u>	05/22/2024	05.12.2024 - BASTIANON - INTL CODE CO FIRE PREVENTION	0.00	160.00 160.00	
<u>INV0007012</u>	Invoice <u>01.10.61000.00</u> <u>01.25.62989.00</u> <u>01.25.62989.00</u>	05/22/2024	04.26.2024-POPKEN/ILLINGWORTH-NORE TRAINING AND EDUCATIO FLEET PARTS FLEET PARTS	0.00	648.35 -4,580.00 1,139.99 4,088.36	
<u>INV0007013</u>	Invoice <u>01.25.61600.00</u>	05/22/2024	05.21.2024 - POPKEN - MARIN AUTO FAIR FLEET MAINTENANCE/RE	0.00	291.86 291.86	
<u>INV0007014</u>	Invoice <u>01.05.61129.00</u>	05/22/2024	04.27.2024 - GRASSER - MAILCHIMP HIRING EXPENSES	0.00	100.00 100.00	
<u>INV0007015</u>	Invoice <u>01.05.61129.00</u>	05/22/2024	05.07.2024 - GRASSER - JOTFORM HIRING EXPENSES	0.00	49.00 49.00	
<u>INV0007016</u>	Invoice <u>01.14.61705.00</u>	05/22/2024	05.12.2024 - GRASSER - TWILIO TELEPHONE	0.00	40.01 40.01	
<u>INV0007017</u>	Invoice <u>01.14.62501.00</u>	05/22/2024	04.23.2024 - HOGGAN - SP GLADIATOR FURNISHINGS	0.00	432.61 432.61	
<u>INV0007018</u>	Invoice <u>01.14.62501.00</u>	05/22/2024	04.22.2024 - HOGGAN - ASHLEY FURNITU FURNISHINGS	0.00	491.63 491.63	
<u>INV0007019</u>	Invoice <u>01.10.63131.00</u>	05/22/2024	04.24.2024 - HOGGAN - AIRGAS EQUIPMENT	0.00	2,491.12 2,491.12	
<u>INV0007020</u>	Invoice <u>01.14.62501.00</u>	05/22/2024	05.02.2024 - HOGGAN - ASHLEY FURNITU FURNISHINGS	0.00	655.47 655.47	
<u>INV0007021</u>	Invoice <u>01.14.63042.00</u>	05/22/2024	04.20.2024 - BARONA - ROGUE EXERCISE EQUIPMENT	0.00	1,959.34 1,959.34	
<u>INV0007022</u>	Invoice <u>01.14.63042.00</u>	05/22/2024	04.20.2024 - BARONA - ROGUE EXERCISE EQUIPMENT	0.00	914.71 914.71	
<u>INV0007024</u>	Invoice <u>01.05.62003.00</u>	05/22/2024	04.24.2024 - STETTLER - STAMPS.COM POSTAGE	0.00	19.99 19.99	
<u>INV0007025</u>	Invoice <u>01.05.62000.00</u>	05/22/2024	05.02.2024 - STETTLER - STAPLES OFFICE SUPPLIES	0.00	489.99 489.99	
<u>INV0007026</u>	Invoice <u>01.05.62000.00</u>	05/22/2024	05.08.2024 - STETTLER - STAPLES OFFICE SUPPLIES	0.00	0.26 0.26	
<u>INV0007027</u>	Invoice <u>01.05.62000.00</u>	05/22/2024	05.13.2024 - STETTLER - IMPRINT PLUS OFFICE SUPPLIES	0.00	91.82 91.82	
<u>INV0007028</u>	Invoice <u>01.05.61129.00</u>	05/13/2024	05.13.2024 - STETTLER - SAN ANSELMO C HIRING EXPENSES	0.00	85.24 85.24	
<u>INV0007029</u>	Invoice <u>01.05.62000.00</u>	05/22/2024	05.14.2024 - STETTLER - STAPLES OFFICE SUPPLIES	0.00	8.69 8.69	
<u>INV0007030</u>	Invoice	05/22/2024	05.13.2024 - STETTLER - TACO JANES	0.00	105.94	

Check Report

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<u>01.05.61129.00</u>		HIRING EXPENSES		105.94	
<u>INV0007031</u>	Invoice	05/22/2024	05.20.2024 - STETTLER - ANDRONICO'S	0.00	41.60	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		41.60	
<u>INV0007032</u>	Invoice	05/22/2024	05.20.2024 - STETTLER - COMFORTS	0.00	287.07	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		287.07	
<u>INV0007033</u>	Invoice	05/22/2024	05.21.2024 - STETTLER - HR DIRECT	0.00	103.78	
	<u>01.05.61300.00</u>		PUBLICATIONS AND DUES		103.78	
<u>INV0007034</u>	Invoice	05/22/2024	05.21.2024 - STETTLER - HR DIRECT	0.00	103.78	
	<u>01.05.61300.00</u>		PUBLICATIONS AND DUES		103.78	
<u>INV0007035</u>	Invoice	05/22/2024	05.10.2024 - GALLI - HARBOR FREIGHT	0.00	78.83	
	<u>01.25.62989.00</u>		FLEET PARTS		78.83	
	Void	06/04/2024	Regular	0.00	0.00	23763
	Void	06/04/2024	Regular	0.00	0.00	23764
01133	Aaron William Read	06/13/2024	Regular	0.00	82.96	23765
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>INV0007067</u>	Invoice	06/06/2024	06.06.2024 - REIMB - BURN TRAILER	0.00	82.96	
	<u>01.25.61411.00</u>		BURN TRAILER MAINTEN		82.96	
01326	AMAZON.COM SERVICES LLC	06/13/2024	Regular	0.00	115.70	23766
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>11RJ-QFPF-9C7K</u>	Invoice	06/04/2024	06.04.2024 - AIR FILTERS/ROACH KILLER	0.00	115.70	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		115.70	
01026	AT&T Calnet	06/13/2024	Regular	0.00	767.95	23767
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>000021822614</u>	Invoice	06/10/2024	06.10.2024 - WIRELESS - 05.10.24-06.09.2	0.00	767.95	
	<u>01.14.61705.00</u>		TELEPHONE		767.95	
01230	BAUER COMPRESSORS	06/13/2024	Regular	0.00	1,338.40	23768
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>0000317851</u>	Invoice	02/13/2024	02.13.2024 - COMPRESSOR SERVICE	0.00	1,338.40	
	<u>01.14.61500.20</u>		BUILDING MAINTENANCE		1,338.40	
01497	Boucher Law, PC	06/13/2024	Regular	0.00	4,317.75	23769
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>1977</u>	Invoice	06/07/2024	06.07.2024 - LABOR AND EMPLOYMENT L	0.00	2,010.00	
	<u>01.05.61107.00</u>		ATTORNEY/LEGAL FEES		2,010.00	
<u>1978</u>	Invoice	06/07/2024	06.07.2024 - LABOR AND EMPLOYMENT L	0.00	1,947.75	
	<u>01.05.61107.00</u>		ATTORNEY/LEGAL FEES		1,947.75	
<u>2024</u>	Invoice	06/07/2024	06.07.2024 - ROSS VALLEY FIRE DEPT	0.00	360.00	
	<u>01.05.61107.00</u>		ATTORNEY/LEGAL FEES		360.00	
01487	Brady Industries NorCal	06/13/2024	Regular	0.00	95.04	23770
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>8915472</u>	Invoice	05/31/2024	05.31.2024 - DISH DETERGENT	0.00	95.04	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		95.04	
01279	County of Marin	06/13/2024	Regular	0.00	260.00	23771

Check Report

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>7</u>	Invoice <u>01.10.61000.00</u>	05/29/2024	05.29.2024 - EMT RENEWAL - HANSON/G TRAINING AND EDUCATIO	0.00	104.00 104.00	
<u>8</u>	Invoice <u>01.10.61000.00</u>	06/12/2024	06.12.2024 - EMT RENEWAL - POPKEN/WI TRAINING AND EDUCATIO	0.00	156.00 156.00	
01016	Diego Truck Repair Inc	06/13/2024	Regular	0.00	202.44	23772
<u>69056</u>	Invoice <u>01.25.61600.00</u>	06/03/2024	06.03.2024 - 2019 INTL HV507 SFA - CHEC FLEET MAINTENANCE/RE	0.00	202.44 202.44	
01272	Diesel Direct West Inc	06/13/2024	Regular	0.00	2,632.93	23773
<u>85863881</u>	Invoice <u>01.25.62988.00</u>	05/30/2024	05.30.2024 - GASOLINE UNL - 57.8 GAL FUEL	0.00	325.12 325.12	
<u>85877476</u>	Invoice <u>01.25.62988.00</u>	06/06/2024	06.06.2024 - GASOLINE UNL - 30.0 GAL FUEL	0.00	160.64 160.64	
<u>85877477</u>	Invoice <u>01.25.62988.00</u>	06/06/2024	06.06.2024 - ULSD CLEAR - 398.3 GAL FUEL	0.00	2,147.17 2,147.17	
01425	ESO Solutions, Inc	06/13/2024	Regular	0.00	10,650.10	23774
<u>ESO-141612</u>	Invoice <u>01.05.61105.00</u>	06/01/2024	06.01.2024 - ER - FIRE/VISION/CAD/INTER OTHER CONTRACT SERVI	0.00	10,650.10 10,650.10	
01475	EverBank, N.A.	06/13/2024	Regular	0.00	465.81	23775
<u>10020777</u>	Invoice <u>01.05.61105.00</u>	06/05/2024	06.05.2024 - KYOCERA TASKALFA 4053CI C OTHER CONTRACT SERVI	0.00	465.81 465.81	
01017	Fairfax Lumber	06/13/2024	Regular	0.00	37.13	23776
<u>283144</u>	Invoice <u>01.05.62200.00</u>	06/04/2024	06.04.2024 - TRIMMER LINE/FASTENERS GENERAL DEPARTMENT S	0.00	37.13 37.13	
01471	FIRE RISK MANAGEMENT SERVICES	06/13/2024	Regular	0.00	4,256.00	23777
<u>FRMS00060</u>	Invoice <u>01.00.60215.00</u>	05/24/2024	05.24.2024-WORKER'S COMP PAYROLL A WORKERS' COMPENSATI	0.00	4,256.00 4,256.00	
01050	Golden State Emergency Veh Svc	06/13/2024	Regular	0.00	977.41	23778
<u>10WI000183</u>	Invoice <u>01.25.61600.00</u>	05/31/2024	05.31.2024 - 2020 PIERCE ENFORCER - TE FLEET MAINTENANCE/RE	0.00	977.41 977.41	
01295	Grier Argall Plumbing Inc	06/13/2024	Regular	0.00	295.61	23779
<u>17672</u>	Invoice <u>01.14.61500.00</u>	05/24/2024	05.24.2024 - STN 19 - GARBAGE DISPOSAL BUILDING MAINTENANCE	0.00	295.61 295.61	
01079	Hannibal's Inc.	06/13/2024	Regular	0.00	2,119.25	23780

Check Report

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>25212</u>	Invoice	05/30/2024	05.30.2024 - STN 19 - OVERHEAD LIGHTIN	0.00	1,178.49	
	<u>01.14.61500.19</u>		BUILDING MAINTENANCE		1,178.49	
<u>25213</u>	Invoice	05/30/2024	05.30.2024 - STN 21 - NEW WASHING MA	0.00	940.76	
	<u>01.14.61500.00</u>		BUILDING MAINTENANCE		940.76	
01492	James Bradley Blesso	06/13/2024	Regular	0.00	1,684.80	23781
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1936</u>	Invoice	06/10/2024	06.10.2024 - FF SHIELDS	0.00	1,684.80	
	<u>01.10.62213.00</u>		PERSONAL PROTECTIVE E		1,684.80	
01028	L. N. Curtis and Sons	06/13/2024	Regular	0.00	3,961.37	23782
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>PINV907402</u>	Invoice	06/11/2024	06.11.2024 - TOOL BAGS/HOSE	0.00	3,310.24	
	<u>01.10.61410.00</u>		EQUIPMENT MAINTENAN		3,310.24	
<u>PINV907747</u>	Invoice	06/12/2024	06.12.2024 - FIREFIGHTER PANTS	0.00	651.13	
	<u>01.10.60065.02</u>		EXPLORER POST		651.13	
01494	Lion TotalCare, Inc.	06/13/2024	Regular	0.00	1,368.00	23783
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>300030718</u>	Invoice	05/31/2024	05.31.2024 - CO2 CLEANING	0.00	1,368.00	
	<u>01.10.62213.00</u>		PERSONAL PROTECTIVE E		1,368.00	
01262	MacLeod Watts Inc	06/13/2024	Regular	0.00	-8,250.00	23784
01262	MacLeod Watts Inc	06/13/2024	Regular	0.00	8,250.00	23784
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>052924RVFD</u>	Invoice	05/29/2024	05.29.2024 - OPEB VALUATION, CONTRIB,	0.00	8,250.00	
	<u>01.05.61103.00</u>		AUDIT & BOOKKEEPING SE		8,250.00	
01035	Marin County Sheriff's Office	06/13/2024	Regular	0.00	17,911.10	23785
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>12533</u>	Invoice	06/03/2024	06.03.2024 - MDC SUPPORT/MAINTENAN	0.00	17,911.10	
	<u>01.10.61100.00</u>		DISPATCH		17,911.10	
01276	Municipal Emergency Services, Inc	06/13/2024	Regular	0.00	3,062.19	23786
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>SO1916761</u>	Invoice	05/31/2024	05.31.2024 - MASK LENSES/AV-3000 KVLR	0.00	3,062.19	
	<u>01.10.62211.00</u>		BREATHING APPARATUS-C		3,062.19	
01452	Nicholas Hurn	06/13/2024	Regular	0.00	1,534.12	23787
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0007066</u>	Invoice	06/07/2024	06.07.2024 - REIMB - OTHER FDIC	0.00	1,534.12	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		1,534.12	
01496	O'Neill Built Construction	06/13/2024	Regular	0.00	1,186.00	23788
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>114</u>	Invoice	06/08/2024	06.08.2024 - FENCE REPAIR	0.00	1,186.00	
	<u>01.14.61500.19</u>		BUILDING MAINTENANCE		1,186.00	
01020	PG&E	06/13/2024	Regular	0.00	20,139.77	23789

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>758-05232024</u>	Invoice	05/23/2024	758 - UTILITIES - APRIL 2024	0.00	20,139.77	
	<u>01.14.61702.00</u>		GAS AND ELECTRIC		20,139.77	
01095	Richards Watson Gershon	06/13/2024	Regular	0.00	3,906.29	23790
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>248109</u>	Invoice	05/31/2024	05.31.2024 - GENERAL LEGAL COUNSEL	0.00	3,906.29	
	<u>01.05.61107.00</u>		ATTORNEY/LEGAL FEES		3,906.29	
01098	Verizon Wireless	06/13/2024	Regular	0.00	841.29	23791
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>9965617097</u>	Invoice	06/01/2024	06.01.2024 - WIRELESS - 05.02.24-06.01.2	0.00	841.29	
	<u>01.14.61705.00</u>		TELEPHONE		841.29	
01495	West Marin Welding Inc.	06/13/2024	Regular	0.00	1,500.00	23792
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>40</u>	Invoice	06/05/2024	06.05.2024 - CUT/WELD - ALUMINUM TU	0.00	1,500.00	
	<u>01.25.61411.00</u>		BURN TRAILER MAINTEN		1,500.00	
01498	Alliance Distribution Holdings, Inc.	06/17/2024	Regular	0.00	335.78	23793
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>i405145</u>	Invoice	06/11/2024	06.11.2024 - WASHER MAINTENANCE	0.00	335.78	
	<u>01.14.61500.19</u>		BUILDING MAINTENANCE		335.78	
01262	MacLeod Watts Inc	06/17/2024	Regular	0.00	8,250.00	23794
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>052924RVFD-2</u>	Invoice	05/29/2024	05.29.2024 - OPEB VALUATION, CONTRIB,	0.00	8,250.00	
	<u>01.05.61103.00</u>		AUDIT & BOOKKEEPING SE		8,250.00	
01499	Novato Fire District	06/17/2024	Regular	0.00	4,647.50	23795
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2024-5</u>	Invoice	05/29/2024	05.29.2024 - SALARY SURVEY - GALLAGHE	0.00	4,647.50	
	<u>01.00.62999.00</u>		CONTINGENCY		4,647.50	
01326	AMAZON.COM SERVICES LLC	06/20/2024	Regular	0.00	808.28	23796
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>17VF-FM4H-JTNY</u>	Invoice	06/19/2024	06.19.2024 - LIGHTBULBS/SAW BLADE/KI	0.00	808.28	
	<u>01.14.61500.00</u>		BUILDING MAINTENANCE		808.28	
01059	AT&T Mobility	06/20/2024	Regular	0.00	1,080.01	23797
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>287301083016X0</u>	Invoice	06/02/2024	06.02.2024 - WIRELESS - 05.03.24-06.02.2	0.00	1,080.01	
	<u>01.14.61705.00</u>		TELEPHONE		1,080.01	
01202	CDCE Inc	06/20/2024	Regular	0.00	5,776.26	23798
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>142775</u>	Invoice	06/17/2024	06.17.2024 - MODEM/ROUTER/SWITCH	0.00	5,776.26	
	<u>01.10.63150.00</u>		COMMUNICATIONS EQUI		5,776.26	
01272	Diesel Direct West Inc	06/20/2024	Regular	0.00	1,308.69	23799

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>85891689</u>	Invoice	06/13/2024	06.13.2024 - GASOLINE UNL - 50.0 GAL	0.00	266.41	
<u>01.25.62988.00</u>	FUEL		06.13.2024 - GASOLINE UNL - 5		266.41	
<u>85891690</u>	Invoice	06/13/2024	06.13.2024 - ULSD CLEAR - 195.2 GAL	0.00	1,042.28	
<u>01.25.62988.00</u>	FUEL		06.13.2024 - ULSD CLEAR - 195.		1,042.28	
01500	Environmental & Lubrication Solutions, Inc.	06/20/2024	Regular	0.00	1,339.23	23800
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>00000877</u>	Invoice	06/18/2024	06.18.2024 - FIRE SUPPRESSION AGENT	0.00	1,339.23	
<u>01.10.63131.00</u>	EQUIPMENT		06.18.2024 - FIRE SUPPRESSION		1,339.23	
01447	HRTM Consulting	06/20/2024	Regular	0.00	1,620.00	23801
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>0007446</u>	Invoice	06/12/2024	06.12.2024 - TELESTAFF SOLUTION CONS	0.00	1,620.00	
<u>01.05.61121.00</u>	COMPUTER SOFTWARE/S		06.12.2024 - TELESTAFF SOLUTI		1,620.00	
01028	L. N. Curtis and Sons	06/20/2024	Regular	0.00	41,593.99	23802
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>PINV903747</u>	Invoice	05/28/2024	05.28.2024 - WALL MOUNTED RED RACK	0.00	1,055.71	
<u>01.14.62501.00</u>	FURNISHINGS		05.28.2024 - WALL MOUNTED R		1,055.71	
<u>PINV908265</u>	Invoice	06/13/2024	06.13.2024 - JACKETS/HELMETS/GLOVES/	0.00	12,657.68	
<u>01.10.62213.00</u>	PERSONAL PROTECTIVE E		06.13.2024 - JACKETS/HELMETS		12,657.68	
<u>PINV908269</u>	Invoice	06/13/2024	06.13.2024 - JACKET CUSTOM	0.00	12,000.24	
<u>01.10.63160.00</u>	TURNOUTS		06.13.2024 - JACKET CUSTOM		12,000.24	
<u>PINV908611</u>	Invoice	06/14/2024	06.14.2024 - YELLOW THERMAL IMAGER/	0.00	15,880.36	
<u>01.10.63131.00</u>	EQUIPMENT		06.14.2024 - YELLOW THERMAL		15,880.36	
01093	Martin & Harris	06/20/2024	Regular	0.00	919.36	23803
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>ML6881-0</u>	Invoice	06/13/2024	06.13.2024 - GAS RANGE AND INSTALL	0.00	919.36	
<u>01.14.61500.20</u>	BUILDING MAINTENANCE		06.13.2024 - GAS RANGE AND I		919.36	
01181	Royce Wintermute	06/20/2024	Regular	0.00	875.00	23804
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0007100</u>	Invoice	06/15/2024	06.15.2024 - REIMB - COMPANY OFFICER	0.00	425.00	
<u>01.10.61000.00</u>	TRAINING AND EDUCATIO		06.15.2024 - REIMB - COMPANY		425.00	
<u>INV0007101</u>	Invoice	06/15/2024	06.15.2024 - REIMB - CSFT INSTRUCTOR 1	0.00	450.00	
<u>01.10.61000.00</u>	TRAINING AND EDUCATIO		06.15.2024 - REIMB - CSFT INST		450.00	
01477	Tyler Fiske	06/20/2024	Regular	0.00	850.00	23805
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>INV0007099</u>	Invoice	06/15/2024	06.15.2024 - REIMB - COMPANY OFFICER	0.00	425.00	
<u>01.10.61000.00</u>	TRAINING AND EDUCATIO		06.15.2024 - REIMB - COMPANY		425.00	
<u>INV0007102</u>	Invoice	06/15/2024	06.15.2024 - REIMB - COMPANY OFFICER	0.00	425.00	
<u>01.10.61000.00</u>	TRAINING AND EDUCATIO		06.15.2024 - REIMB - COMPANY		425.00	
01400	World Tree Service, Inc.	06/20/2024	Regular	0.00	21,800.00	23806
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<u>8699</u>	Invoice	05/31/2024	05.31.2024 - TREE SERVICE - 400 FAWN D	0.00	10,200.00	
<u>01.15.61904.00</u>	MWPA CORE FUNDS		05.31.2024 - TREE SERVICE - 40		10,200.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<u>8700</u>	Invoice	05/29/2024	05.29.2024 - TREE SERVICE - 400 FAWN D	0.00	11,600.00	
	<u>01.15.61904.00</u>		MWPA CORE FUNDS		11,600.00	
01209	Air Exchange Inc	06/24/2024	Regular	0.00	3,935.49	23807
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>91612340</u>	Invoice	06/17/2024	06.17.2024 - LIFT RENTAL & TRANSMITTE	0.00	3,935.49	
	<u>01.14.61500.21</u>		BUILDING MAINTENANCE		3,935.49	
01498	Alliance Distribution Holdings, Inc.	06/24/2024	Regular	0.00	13,175.75	23808
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1405087</u>	Invoice	06/20/2024	06.20.2024 - WASHER, FRAME & INSTALL	0.00	13,175.75	
	<u>01.14.61500.21</u>		BUILDING MAINTENANCE		13,175.75	
01326	AMAZON.COM SERVICES LLC	06/24/2024	Regular	0.00	109.24	23809
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1HGD-KLTL-4QLT</u>	Invoice	06/21/2024	06.21.2024 - SHOP VACUUM	0.00	109.24	
	<u>01.14.61500.00</u>		BUILDING MAINTENANCE		109.24	
01487	Brady Industries NorCal	06/24/2024	Regular	0.00	211.18	23810
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>8949479</u>	Invoice	06/12/2024	06.12.2024 - LAUNDRY DETERGENT	0.00	211.18	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		211.18	
01016	Diego Truck Repair Inc	06/24/2024	Regular	0.00	1,354.83	23811
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>69085</u>	Invoice	06/06/2024	06.06.2024 - 2023 PIERCE ENFORCER - CO	0.00	1,354.83	
	<u>01.25.61600.00</u>		FLEET MAINTENANCE/RE		1,354.83	
01272	Diesel Direct West Inc	06/24/2024	Regular	0.00	1,625.72	23812
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>85905294</u>	Invoice	06/20/2024	06.20.2024 - GASOLINE UNL - 65.0 GAL	0.00	352.79	
	<u>01.25.62988.00</u>		FUEL		352.79	
<u>85905295</u>	Invoice	06/20/2024	06.20.2024 - ULSD CLEAR - 243.3 GAL	0.00	1,272.93	
	<u>01.25.62988.00</u>		FUEL		1,272.93	
01017	Fairfax Lumber	06/24/2024	Regular	0.00	158.00	23813
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>283856</u>	Invoice	06/20/2024	06.20.2024 - DRAIN CLEANER	0.00	29.40	
	<u>01.14.61500.00</u>		BUILDING MAINTENANCE		29.40	
<u>283887</u>	Invoice	06/20/2024	06.20.2024 - TRASH CANS - STN 19	0.00	128.60	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		128.60	
01150	Fire Safety Supply Inc	06/24/2024	Regular	0.00	124.53	23814
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>123189</u>	Invoice	06/19/2024	06.19.2024 - FIRE EXTINGUISHER & SUPPL	0.00	124.53	
	<u>01.10.61410.00</u>		EQUIPMENT MAINTENAN		124.53	
01050	Golden State Emergency Veh Svc	06/24/2024	Regular	0.00	2,458.04	23815

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>10WI000184</u>	Invoice	06/12/2024	06.12.2024 - 2020 PIERCE ENFORCER - SE	0.00	2,458.04	
	<u>01.25.61600.00</u>		FLEET MAINTENANCE/RE		2,458.04	
01484	Permanente Medical Group, Inc.	06/24/2024	Regular	0.00	115.00	23816
<u>INV0007103</u>	Invoice	06/12/2024	06.12.2024 - OHSS - ACCT# 32090024903	0.00	115.00	
	<u>01.05.61127.00</u>		HEALTH AND WELLNESS		115.00	
01024	Totally Computer Inc	06/24/2024	Regular	0.00	1,931.54	23817
<u>23259</u>	Invoice	06/20/2024	06.20.2024 - DESKTOP COMPUTER	0.00	1,931.54	
	<u>01.14.63041.00</u>		OFFICE EQUIPMENT		1,931.54	
01266	Southern Marin Fire District	06/25/2024	Regular	0.00	5,000.00	23818
<u>INV0007104</u>	Invoice	06/25/2024	CHIEF'S VEHICLE PURCHASE	0.00	5,000.00	
	<u>15.00.63154.00</u>		VEHICLE PURCHASE		5,000.00	
01266	Southern Marin Fire District	06/26/2024	Regular	0.00	500.00	23819
<u>INV0007105</u>	Invoice	06/26/2024	06.26.2024 - CHIEF'S VEHICLE PURCHASE	0.00	500.00	
	<u>15.00.63154.00</u>		VEHICLE PURCHASE		500.00	
01502	Johnny Franklin's Inc.	06/27/2024	Regular	0.00	60.00	23820
<u>96994</u>	Invoice	03/27/2024	03.27.2024 - 2023 CHEVY TAHOE - EXHAU	0.00	60.00	
	<u>01.25.61600.00</u>		FLEET MAINTENANCE/RE		60.00	
01073	U.S. Bank (CalCARD)	06/27/2024	Regular	0.00	12,020.34	23821
<u>INV0007106</u>	Invoice	06/24/2024	05.22.2024 - MAHONEY - ZOOM	0.00	79.00	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		79.00	
<u>INV0007107</u>	Invoice	06/24/2024	06.12.2024 - MAHONEY - ED JONES COMP	0.00	208.67	
	<u>01.05.61129.00</u>		HIRING EXPENSES		208.67	
<u>INV0007108</u>	Invoice	06/24/2024	06.12.2024 - MAHONEY - COMFORTS	0.00	60.15	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		60.15	
<u>INV0007109</u>	Invoice	06/24/2024	06.16.2024 - MAHONEY - CARMEN'S LA H	0.00	43.33	
	<u>01.10.62203.00</u>		EMERGENCY RESPONSE S		43.33	
<u>INV0007110</u>	Invoice	06/24/2024	06.22.2024 - MAHONEY - ZOOM	0.00	79.00	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		79.00	
<u>INV0007111</u>	Invoice	06/24/2024	05.21.2024 - BASTIANON - QUICK & EASY	0.00	12.00	
	<u>01.15.61131.00</u>		FIRE PREVENTION		12.00	
<u>INV0007112</u>	Invoice	06/24/2024	06.12.2024 - PETERSON - PRECISE AUTO T	0.00	363.88	
	<u>01.25.61600.00</u>		FLEET MAINTENANCE/RE		363.88	
<u>INV0007113</u>	Invoice	06/24/2024	06.12.2024 - PETERSON - REI CORTE MAD	0.00	148.12	
	<u>15.00.63154.00</u>		VEHICLE PURCHASE		148.12	
<u>INV0007114</u>	Invoice	06/24/2024	06.23.2024 - PETERSON - SAN ANSELMO	0.00	154.03	
	<u>01.10.62203.00</u>		EMERGENCY RESPONSE S		154.03	
<u>INV0007115</u>	Invoice	06/24/2024	06.16.2024 - POPKEN - PRECISE AUTO TIN	0.00	158.32	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<u>01.25.61600.00</u>		FLEET MAINTENANCE/RE		158.32	
<u>INV0007116</u>	Invoice	06/24/2024	05.27.2024 - GRASSER - MAILCHIMP	0.00	100.00	
	<u>01.05.61129.00</u>		HIRING EXPENSES		100.00	
<u>INV0007117</u>	Invoice	06/24/2024	06.07.2024 - GRASSER - JOTFORM	0.00	49.00	
	<u>01.05.61129.00</u>		HIRING EXPENSES		49.00	
<u>INV0007118</u>	Invoice	06/24/2024	06.20.2024 - ILLINGWORTH - ULINE	0.00	830.99	
	<u>01.14.62501.00</u>		FURNISHINGS		830.99	
<u>INV0007119</u>	Invoice	06/24/2024	06.22.2024 - HOGGAN - TRUCK PIPES USA	0.00	781.13	
	<u>01.14.61500.20</u>		BUILDING MAINTENANCE		781.13	
<u>INV0007120</u>	Invoice	06/24/2024	05.28.2024 - ARENAS - SAFEWAY	0.00	48.92	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		48.92	
<u>INV0007121</u>	Invoice	06/24/2024	05.21.2024 - POPPE - FEDEX	0.00	16.39	
	<u>01.10.62213.00</u>		PERSONAL PROTECTIVE E		16.39	
<u>INV0007122</u>	Invoice	06/24/2024	05.30.2024 - POPPE - IDENTIFIRE	0.00	86.96	
	<u>01.10.62210.00</u>		BREATHING APPARATUS		86.96	
<u>INV0007123</u>	Invoice	06/24/2024	05.30.2024 - POPPE - SAFEWAY	0.00	26.20	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		26.20	
<u>INV0007124</u>	Invoice	06/24/2024	06.22.2024 - POPPE - FEDEX	0.00	24.02	
	<u>01.10.62213.00</u>		PERSONAL PROTECTIVE E		24.02	
<u>INV0007125</u>	Invoice	06/24/2024	06.22.2024 - POPPE - COSTCO	0.00	258.32	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		258.32	
<u>INV0007126</u>	Invoice	06/24/2024	06.19.2024 - SHAW - HARBOR FRIEGHT	0.00	82.90	
	<u>01.15.61131.00</u>		FIRE PREVENTION		82.90	
<u>INV0007127</u>	Invoice	06/24/2024	06.21.2024 - SHAW - AMAZON	0.00	275.57	
	<u>01.15.61131.00</u>		FIRE PREVENTION		275.57	
<u>INV0007128</u>	Invoice	06/24/2024	05.25.2024 - BARONA - TRX TRAINING	0.00	880.94	
	<u>01.14.63042.00</u>		EXERCISE EQUIPMENT		880.94	
<u>INV0007129</u>	Invoice	06/24/2024	06.18.2024 - BARONA - CURTIS	0.00	242.54	
	<u>01.10.63131.00</u>		EQUIPMENT		242.54	
<u>INV0007130</u>	Invoice	06/24/2024	05.24.2024 - STETTLER - CARMEN'S LA HA	0.00	50.77	
	<u>01.10.62203.00</u>		EMERGENCY RESPONSE S		50.77	
<u>INV0007131</u>	Invoice	06/24/2024	05.24.2024 - STETTLER - STAMPS.COM	0.00	19.99	
	<u>01.05.62003.00</u>		POSTAGE		19.99	
<u>INV0007132</u>	Invoice	06/24/2024	05.29.2024 - STETTLER - MI PUEBLO	0.00	673.65	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		673.65	
<u>INV0007133</u>	Invoice	06/24/2024	06.01.2024 - STETTLER - TARGET	0.00	62.14	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		62.14	
<u>INV0007134</u>	Invoice	06/24/2024	06.03.2024 - STETTLER - SAN ANSELMO C	0.00	79.34	
	<u>01.05.61129.00</u>		HIRING EXPENSES		79.34	
<u>INV0007135</u>	Invoice	06/24/2024	06.03.2024 - STETTLER - COMFORTS	0.00	108.01	
	<u>01.05.61129.00</u>		HIRING EXPENSES		108.01	
<u>INV0007136</u>	Invoice	06/24/2024	06.06.2024 - STETTLER - USPS STAMPS.CO	0.00	25.00	
	<u>01.05.62003.00</u>		POSTAGE		25.00	
<u>INV0007137</u>	Invoice	06/24/2024	06.17.2024 - STETTLER - USPS	0.00	9.85	
	<u>01.05.61129.00</u>		HIRING EXPENSES		9.85	
<u>INV0007139</u>	Invoice	06/24/2024	06.19.2024 - STETTLER - COSTCO	0.00	61.18	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		61.18	
<u>INV0007140</u>	Invoice	06/24/2024	05.24.2024 - WILSON - WOLFPACK GEAR	0.00	1,503.10	
	<u>01.10.62210.00</u>		BREATHING APPARATUS		1,503.10	
<u>INV0007141</u>	Invoice	06/24/2024	05.28.2024 - GALLI - RUFFIAN	0.00	721.93	
	<u>01.10.63131.00</u>		EQUIPMENT		721.93	
<u>INV0007142</u>	Invoice	06/24/2024	06.03.2024 - GALLI - MYSTERY RANCH BA	0.00	2,880.20	

Check Report

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		2,880.20	
<u>INV0007143</u>	Invoice	06/24/2024	06.04.2024 - GALLI - NORTHBAY GAS	0.00	42.40	
	<u>01.25.62988.00</u>		FUEL		42.40	
<u>INV0007144</u>	Invoice	06/24/2024	06.19.2024 - GALLI - HOMEDEPOT.COM	0.00	772.40	
	<u>01.10.63131.00</u>		EQUIPMENT		772.40	
	Void	06/27/2024	Regular	0.00	0.00	23822
	Void	06/27/2024	Regular	0.00	0.00	23823
01058	Able Tire & Brake	06/27/2024	Regular	0.00	1,811.57	23824
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>684074</u>	Invoice	06/18/2024	06.18.2024 - 2019 RAM 2500 - TIRES & AL	0.00	1,811.57	
	<u>01.25.61600.00</u>		FLEET MAINTENANCE/RE		1,811.57	
01326	AMAZON.COM SERVICES LLC	06/27/2024	Regular	0.00	1,114.50	23825
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>1Q6T-LPTH-66NR</u>	Invoice	06/25/2024	06.25.2024 - PHONE CASE/SCREEN PROTE	0.00	62.25	
	<u>01.14.61705.00</u>		TELEPHONE		62.25	
<u>1X3T-M4C7-GRJV</u>	Invoice	06/26/2024	06.26.2024 - KITCHEN ITEMS & TOOLS	0.00	1,052.25	
	<u>01.14.61500.00</u>		BUILDING MAINTENANCE		1,052.25	
01054	BoundTree Medical	06/27/2024	Regular	0.00	3,204.73	23826
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>85392257</u>	Invoice	06/24/2024	06.24.2024 - MEDICAL SUPPLIES	0.00	3,204.73	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		3,204.73	
01487	Brady Industries NorCal	06/27/2024	Regular	0.00	667.54	23827
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>8983645</u>	Invoice	06/24/2024	06.24.2024 - DISH DETERGENT	0.00	285.11	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		285.11	
<u>8983646</u>	Invoice	06/24/2024	06.24.2024 - TOWELS, DYNAMO, EXTENSI	0.00	382.43	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		382.43	
01503	David A. Weiman	06/27/2024	Regular	0.00	8,490.00	23828
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>3135</u>	Invoice	06/26/2024	06.26.2024 - MAHONEY - 360 DEGREE AS	0.00	8,490.00	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		8,490.00	
01500	Environmental & Lubrication Solutions, Inc.	06/27/2024	Regular	0.00	4,010.90	23829
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>00000879</u>	Invoice	06/24/2024	06.24.2024 - FIRE SUPPRESSION AGENT	0.00	4,010.90	
	<u>01.25.61600.00</u>		FLEET MAINTENANCE/RE		4,010.90	
01050	Golden State Emergency Veh Svc	06/27/2024	Regular	0.00	32.51	23830
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
<u>CI045619</u>	Invoice	06/20/2024	06.20.2024 - HANDLE/LEVER VALVE	0.00	32.51	
	<u>01.25.62989.00</u>		FLEET PARTS		32.51	
01295	Grier Argall Plumbing Inc	06/27/2024	Regular	0.00	450.00	23831

Check Report

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>17766</u>	Invoice	06/26/2024	06.26.2024 - STN 19 - HEAT PUMP	0.00	450.00	
	<u>01.14.61500.19</u>		BUILDING MAINTENANCE		450.00	
01332	Jones Garage Door Co. Inc	06/27/2024	Regular	0.00	2,006.00	23832
<u>50465</u>	Invoice	06/26/2024	06.26.2024 - STN 21 - TORSION STRING R	0.00	2,006.00	
	<u>01.14.61500.21</u>		BUILDING MAINTENANCE		2,006.00	
01305	Kyocera Document Solution Northern California	06/27/2024	Regular	0.00	72.97	23833
<u>55E1785878</u>	Invoice	06/25/2024	06.25.2024 - KYOCERA TASKALFA 4053CI	0.00	72.97	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		72.97	
01028	L. N. Curtis and Sons	06/27/2024	Regular	0.00	2,412.79	23834
<u>PINV910838</u>	Invoice	06/25/2024	06.25.2024 - HELMETS/BOOTS	0.00	2,412.79	
	<u>01.10.63160.00</u>		TURNOUTS		2,412.79	
01020	PG&E	06/27/2024	Regular	0.00	2,179.57	23835
<u>758-06242024</u>	Invoice	06/24/2024	758 - UTILITIES - MAY 2024	0.00	2,179.57	
	<u>01.14.61702.00</u>		GAS AND ELECTRIC		2,179.57	
01278	Silverado Avionics Inc	06/27/2024	Regular	0.00	21,279.70	23836
<u>2703</u>	Invoice	06/20/2024	06.20.2024 - COMMUNICATION SYSTEM	0.00	21,279.70	
	<u>01.10.61110.00</u>		MERA OPERATING EXPEN		21,279.70	
01097	MidAmerica	06/15/2024	Bank Draft	0.00	28,143.29	DFT0004457
<u>INV0007068</u>	Invoice	06/15/2024	6-15-2024 RVFD Mid America Contributio	0.00	28,143.29	
	<u>01.00.60231.00</u>		RETIREES' HEALTH INSUR		28,143.29	
01303	CalPERS	06/24/2024	Bank Draft	0.00	209,277.71	DFT0004483
<u>10000001758015</u>	Invoice	06/21/2024	06.24.2024 - SKB0-CERBT STRATEGY 1	0.00	209,277.71	
	<u>01.00.60231.00</u>		RETIREES' HEALTH INSUR		209,277.71	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	164	79	0.00	301,587.39
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-8,250.00
Bank Drafts	2	2	0.00	237,421.00
EFT's	0	0	0.00	0.00
	166	86	0.00	530,758.39

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	164	79	0.00	301,587.39
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	-8,250.00
Bank Drafts	2	2	0.00	237,421.00
EFT's	0	0	0.00	0.00
	166	86	0.00	530,758.39

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	6/2024	530,758.39
			530,758.39

Ross Valley Fire Dept

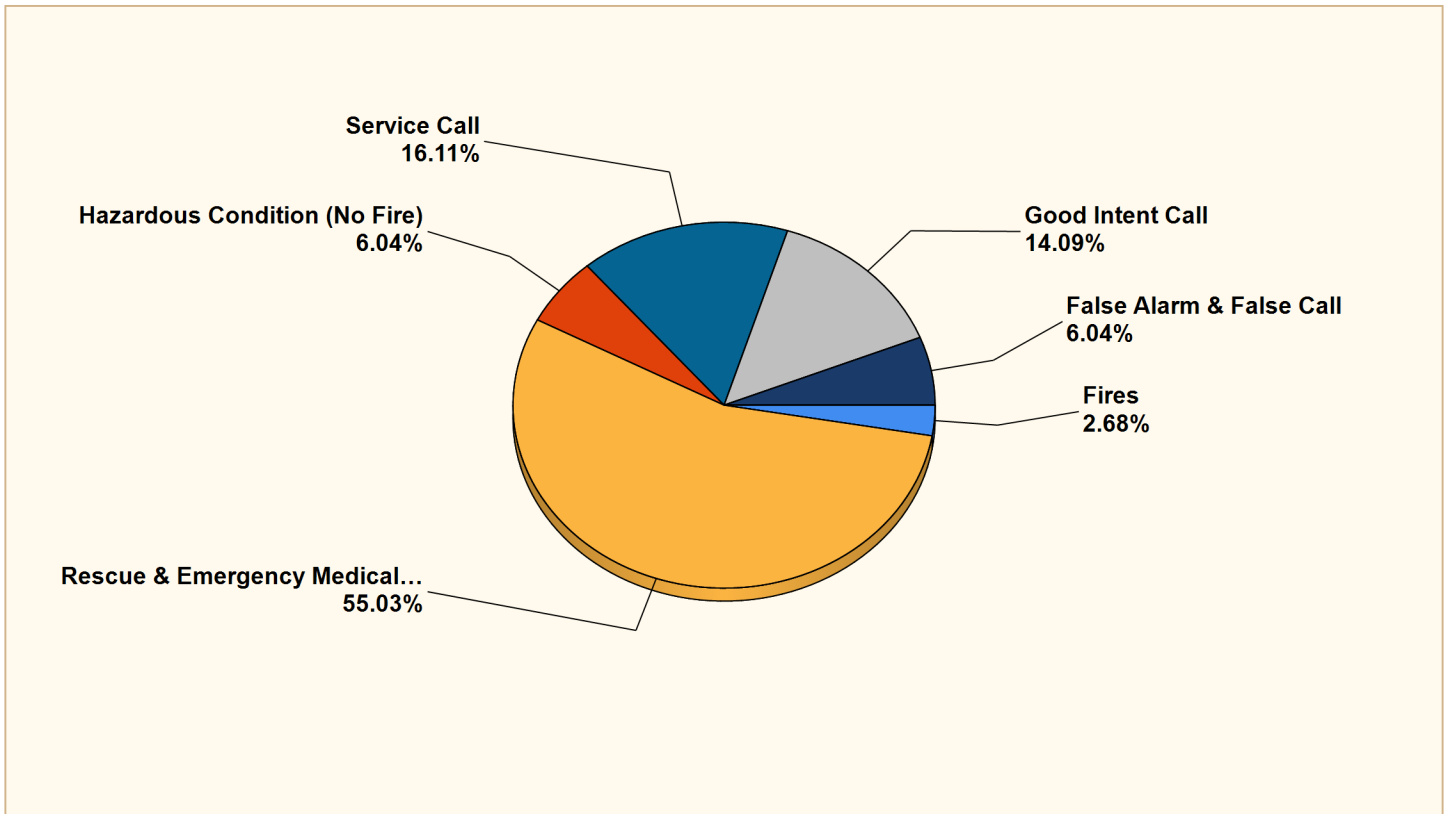
San Anselmo, CA

This report was generated on 7/2/2024 9:36:42 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2024 | End Date: 06/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	2.68%
Rescue & Emergency Medical Service	82	55.03%
Hazardous Condition (No Fire)	9	6.04%
Service Call	24	16.11%
Good Intent Call	21	14.09%
False Alarm & False Call	9	6.04%
TOTAL	149	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.67%
111 - Building fire	3	2.01%
321 - EMS call, excluding vehicle accident with injury	78	52.35%
322 - Motor vehicle accident with injuries	4	2.68%
400 - Hazardous condition, other	3	2.01%
412 - Gas leak (natural gas or LPG)	1	0.67%
444 - Power line down	4	2.68%
461 - Building or structure weakened or collapsed	1	0.67%
500 - Service Call, other	1	0.67%
550 - Public service assistance, other	5	3.36%
553 - Public service	10	6.71%
554 - Assist invalid	8	5.37%
611 - Dispatched & cancelled en route	10	6.71%
622 - No incident found on arrival at dispatch address	5	3.36%
651 - Smoke scare, odor of smoke	6	4.03%
735 - Alarm system sounded due to malfunction	3	2.01%
743 - Smoke detector activation, no fire - unintentional	3	2.01%
744 - Detector activation, no fire - unintentional	1	0.67%
745 - Alarm system activation, no fire - unintentional	1	0.67%
746 - Carbon monoxide detector activation, no CO	1	0.67%
TOTAL INCIDENTS:	149	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Ross Valley Fire Dept

San Anselmo, CA

This report was generated on 7/2/2024 9:37:30 AM



Incident Type Count per Station for Date Range

Start Date: 06/01/2024 | End Date: 06/30/2024

INCIDENT TYPE	# INCIDENTS
Station: 18 - STATION 18 - Ross	
111 - Building fire	2
321 - EMS call, excluding vehicle accident with injury	10
322 - Motor vehicle accident with injuries	1
550 - Public service assistance, other	1
553 - Public service	3
611 - Dispatched & cancelled en route	2
651 - Smoke scare, odor of smoke	1
# Incidents for 18 - Station 18 :	20

Station: 19 - STATION 19 - San Anselmo	
100 - Fire, other	1
111 - Building fire	1
321 - EMS call, excluding vehicle accident with injury	19
322 - Motor vehicle accident with injuries	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	3
550 - Public service assistance, other	2
553 - Public service	3
554 - Assist invalid	2
611 - Dispatched & cancelled en route	4
622 - No incident found on arrival at dispatch address	2
651 - Smoke scare, odor of smoke	3
743 - Smoke detector activation, no fire - unintentional	1
# Incidents for 19 - Station 19:	43

Station: 20 - STATION 20 - Sleepy Hollow	
321 - EMS call, excluding vehicle accident with injury	14
322 - Motor vehicle accident with injuries	1
400 - Hazardous condition, other	3
461 - Building or structure weakened or collapsed	1
550 - Public service assistance, other	1
554 - Assist invalid	3
611 - Dispatched & cancelled en route	3
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	1
735 - Alarm system sounded due to malfunction	1

Only REVIEWED incidents included.



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INCIDENT TYPE	# INCIDENTS
745 - Alarm system activation, no fire - unintentional	1

Incidents for 20 - Station 20: 30

Station: 21 - STATION 21 - Fairfax	
321 - EMS call, excluding vehicle accident with injury	35
322 - Motor vehicle accident with injuries	1
444 - Power line down	1
500 - Service Call, other	1
550 - Public service assistance, other	1
553 - Public service	4
554 - Assist invalid	3
611 - Dispatched & cancelled en route	1
622 - No incident found on arrival at dispatch address	2
651 - Smoke scare, odor of smoke	1
735 - Alarm system sounded due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1
746 - Carbon monoxide detector activation, no CO	1

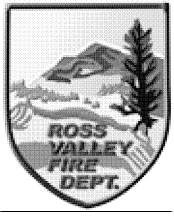
Incidents for 21 - Station 21: 56

Only REVIEWED incidents included.



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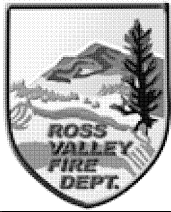
Budget Report Group Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - GENERAL FUND						
Revenue						
475 - MEMBER CONTRIBUTIONS	11,660,707.00	11,660,707.00	971,725.66	11,660,707.97	0.97	0.00%
495 - OUTSIDE / MISCELLANEOUS REVENUE	1,877,091.00	2,246,339.00	215,260.22	2,383,788.24	137,449.24	6.12%
Revenue Total:	13,537,798.00	13,907,046.00	1,186,985.88	14,044,496.21	137,450.21	0.99%
Expense						
600 - SALARIES AND WAGES	6,889,961.00	7,283,855.00	614,956.90	7,177,992.90	105,862.10	1.45%
601 - RETIREMENT	2,385,110.00	2,385,110.00	86,825.24	2,298,765.39	86,344.61	3.62%
602 - EMPLOYEE BENEFITS	2,319,575.00	2,319,575.00	347,448.53	2,270,180.37	49,394.63	2.13%
610 - TRAINING	43,260.00	43,260.00	11,905.12	41,399.05	1,860.95	4.30%
611 - OUTSIDE SERVICES	741,096.00	1,222,690.00	58,527.34	682,362.58	540,327.42	44.19%
613 - PUBLICATION / DUES	9,866.00	9,866.00	0.00	6,454.18	3,411.82	34.58%
614 - MAINTENANCE	22,123.00	22,123.00	5,017.73	20,486.89	1,636.11	7.40%
615 - BUILDING MAINTENANCE	78,500.00	78,500.00	24,788.68	59,389.38	19,110.62	24.34%
616 - VEHICLE MAINTENANCE	120,500.00	120,500.00	10,359.98	97,676.70	22,823.30	18.94%
617 - UTILITIES	150,153.00	150,153.00	4,931.07	157,354.18	-7,201.18	-4.80%
619 - MISCELLANEOUS	0.00	0.00	0.00	10,443.23	-10,443.23	0.00%
620 - OFFICE SUPPLIES	6,215.00	6,215.00	44.99	3,352.01	2,862.99	46.07%
622 - DEPARTMENT SUPPLIES	131,675.00	131,675.00	24,656.72	150,612.14	-18,937.14	-14.38%
625 - FURNISHINGS	8,487.00	8,487.00	830.99	5,405.61	3,081.39	36.31%
629 - MISCELLANEOUS	101,510.00	101,510.00	1,453.41	79,709.21	21,800.79	21.48%
630 - EQUIPMENT	49,081.00	49,081.00	2,812.48	25,005.21	24,075.79	49.05%
631 - CAPITAL OUTLAY	115,030.00	115,030.00	39,145.75	102,241.45	12,788.55	11.12%
670 - TRANSFERS OUT	365,656.00	365,656.00	0.00	365,656.00	0.00	0.00%
Expense Total:	13,537,798.00	14,413,286.00	1,233,704.93	13,554,486.48	858,799.52	5.96%
Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	-506,240.00	-46,719.05	490,009.73	996,249.73	196.79%
Fund: 15 - VEHICLE FUND						
Revenue						
495 - OUTSIDE / MISCELLANEOUS REVENUE	0.00	0.00	0.00	4,750.00	4,750.00	0.00%
519 - TRANSFERS IN	365,656.00	365,656.00	0.00	365,656.00	0.00	0.00%
Revenue Total:	365,656.00	365,656.00	0.00	370,406.00	4,750.00	1.30%
Expense						
631 - CAPITAL OUTLAY	98,000.00	98,000.00	5,648.12	46,995.80	51,004.20	52.05%
640 - PRINCIPAL	308,919.00	308,919.00	0.00	308,918.87	0.13	0.00%
641 - INTEREST	14,910.00	14,910.00	0.00	14,910.21	-0.21	0.00%
Expense Total:	421,829.00	421,829.00	5,648.12	370,824.88	51,004.12	12.09%
Fund: 15 - VEHICLE FUND Surplus (Deficit):	-56,173.00	-56,173.00	-5,648.12	-418.88	55,754.12	99.25%
Report Surplus (Deficit):	-56,173.00	-562,413.00	-52,367.17	489,590.85	1,052,003.85	187.05%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	0.00	-506,240.00	-46,719.05	490,009.73	996,249.73
15 - VEHICLE FUND	-56,173.00	-56,173.00	-5,648.12	-418.88	55,754.12
Report Surplus (Deficit):	-56,173.00	-562,413.00	-52,367.17	489,590.85	1,052,003.85



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - GENERAL FUND							
Revenue							
01.00.47501.00	FAIRFAX	2,407,212.00	2,407,212.00	200,601.00	2,407,212.00	0.00	0.00 %
01.00.47502.00	ROSS	2,414,444.00	2,414,444.00	201,203.66	2,414,443.92	-0.08	0.00 %
01.00.47503.00	SAN ANSELMO	4,187,309.00	4,187,309.00	348,942.41	4,187,308.97	-0.03	0.00 %
01.00.47504.00	SLEEPY HOLLOW	1,322,417.00	1,322,417.00	110,201.42	1,322,417.04	0.04	100.00 %
01.00.47507.00	PRIOR AUTHORITY RETIREE HEALTH	51,519.00	51,519.00	4,293.34	51,520.08	1.08	100.00 %
01.00.47510.00	PRIOR AUTHORITY RETIREMENT	1,277,806.00	1,277,806.00	106,483.83	1,277,805.96	-0.04	0.00 %
01.00.49501.00	COUNTY OF MARIN	258,021.00	258,021.00	0.00	258,021.00	0.00	0.00 %
01.00.49502.00	OES REIMBURSEMENT OUT OF CO	0.00	380,604.00	0.00	380,784.77	180.77	100.05 %
01.00.49504.00	RVPA REIMBURSEMENT MEDIC PR	306,093.00	306,093.00	77,065.69	311,806.94	5,713.94	101.87 %
01.00.49506.00	RVPA RENTAL	33,440.00	33,440.00	0.00	33,439.69	-0.31	0.00 %
01.00.49507.00	LAIF INTEREST	20,000.00	20,000.00	0.00	19,590.46	-409.54	2.05 %
01.00.49509.00	RVPA AGENCY REIMBURSEMENT	47,290.00	47,290.00	0.00	47,290.00	0.00	0.00 %
01.00.49510.00	PLAN CHECKING FEES	280,000.00	280,000.00	38,287.09	391,063.70	111,063.70	139.67 %
01.00.49511.00	RE-SALE INSPECTION FEES	50,000.00	50,000.00	0.00	176.70	-49,823.30	99.65 %
01.00.49512.00	MISCELLANEOUS INCOME	10,000.00	10,000.00	526.30	-2,146.10	-12,146.10	121.46 %
01.00.49513.00	WORKERS COMP REIMBURSEMENT	0.00	109,030.00	25,775.96	288,393.65	179,363.65	264.51 %
01.00.49517.00	DISASTER COORDINATOR REIMB.	93,241.00	93,241.00	0.00	35,822.24	-57,418.76	61.58 %
01.00.49518.00	DEFENSIBLE SPACE INSPECTION CO	327,410.00	207,024.00	40,252.03	167,054.28	-39,969.72	19.31 %
01.00.49523.00	APPARATUS REPLACEMENT	365,656.00	365,656.00	30,471.33	365,655.96	-0.04	0.00 %
01.00.49524.00	TECHNOLOGY FEES	25,940.00	25,940.00	2,881.82	28,515.71	2,575.71	109.93 %
01.00.49526.18	STATION MAINT REVENUE #18	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
01.00.49526.19	STATION MAINT REVENUE #19	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
01.00.49526.20	STATION MAINT REVENUE #20	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
01.00.49526.21	STATION MAINT REVENUE #21	15,000.00	15,000.00	0.00	-19.19	-15,019.19	100.13 %
01.00.49527.00	MWPA DSPACE	0.00	0.00	0.00	34,089.97	34,089.97	0.00 %
01.00.49528.00	MWPA LOCAL FUNDS	0.00	0.00	0.00	24,248.46	24,248.46	0.00 %
	Revenue Total:	13,537,798.00	13,907,046.00	1,186,985.88	14,044,496.21	137,450.21	0.99%
Expense							
01.00.60000.00	REGULAR SALARIES	5,448,297.00	5,627,097.00	389,374.03	4,655,943.89	971,153.11	17.26 %
01.00.60010.00	TEMPORARY HIRE	17,389.00	17,389.00	0.00	10,012.67	7,376.33	42.42 %
01.00.60020.00	MINIMUM STAFFING	795,960.00	795,960.00	176,768.77	1,713,174.44	-917,214.44	-115.23 %
01.00.60021.00	HOURLY OVERTIME	102,354.00	102,354.00	5,349.50	88,051.24	14,302.76	13.97 %
01.00.60024.00	SHIFT DIFFERENTIAL OT	23,411.00	23,411.00	6,580.81	97,893.64	-74,482.64	-318.15 %
01.00.60025.00	OT OES RESPONSE	0.00	215,094.00	0.00	221,957.05	-6,863.05	-3.19 %
01.00.60026.00	OT TRAINING	70,576.00	70,576.00	9,616.07	54,655.94	15,920.06	22.56 %
01.00.60027.00	HOLIDAY	224,083.00	224,083.00	17,589.12	215,221.05	8,861.95	3.95 %
01.00.60028.00	PARAMEDIC TRAINING OVERTIME	24,274.00	24,274.00	0.00	2,876.63	21,397.37	88.15 %
01.00.60029.00	FLSA O/T	108,747.00	108,747.00	8,127.47	96,894.10	11,852.90	10.90 %
01.00.60030.00	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
01.00.60035.00	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
01.00.60039.00	EXECUTIVE OFFICER	3,600.00	3,600.00	300.00	3,600.00	0.00	0.00 %
01.00.60040.00	BOARD MEMBER STIPEND	8,000.00	8,000.00	600.00	9,200.00	-1,200.00	-15.00 %
01.00.60100.00	RETIREMENT	2,385,110.00	2,385,110.00	86,825.24	2,298,765.39	86,344.61	3.62 %
01.00.60200.00	CAFETERIA HEALTH PLAN	940,000.00	940,000.00	81,017.20	934,148.71	5,851.29	0.62 %
01.00.60201.00	HEALTH INSURANCE	0.00	0.00	0.00	2,250.11	-2,250.11	0.00 %
01.00.60210.00	RETIREE HEALTH SAVINGS MATCH	39,793.00	39,793.00	3,548.92	41,848.36	-2,055.36	-5.17 %
01.00.60215.00	WORKERS' COMPENSATION INSUR	487,535.00	487,535.00	0.00	436,216.00	51,319.00	10.53 %
01.00.60220.00	PAYROLL TAXES	97,205.00	97,205.00	9,052.75	109,848.44	-12,643.44	-13.01 %
01.00.60223.00	UNIFORM REIMBURSEMENT	26,640.00	26,640.00	1,921.54	23,495.18	3,144.82	11.80 %
01.00.60225.00	EDUCATION REIMBURSEMENT	122,512.00	122,512.00	9,777.12	116,630.73	5,881.27	4.80 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
01.00.60231.00	RETIREES' HEALTH INSURANCE	605,890.00	605,890.00	242,131.00	605,732.93	157.07	0.03 %
01.00.61103.00	AUDIT & BOOKKEEPING SERVICES	0.00	0.00	0.00	171.03	-171.03	0.00 %
01.00.61115.00	LIABILITY INSURANCE	71,322.00	71,322.00	0.00	60,250.00	11,072.00	15.52 %
01.00.62999.00	CONTINGENCY	26,510.00	26,510.00	0.00	4,647.50	21,862.50	82.47 %
01.00.67099.00	TRANSFERS OUT	365,656.00	365,656.00	0.00	365,656.00	0.00	0.00 %
01.05.61103.00	AUDIT & BOOKKEEPING SERVICES	32,575.00	32,575.00	658.48	36,212.50	-3,637.50	-11.17 %
01.05.61105.00	OTHER CONTRACT SERVICES	64,684.00	64,684.00	11,346.88	38,448.68	26,235.32	40.56 %
01.05.61106.00	CONTRACT SERVICES - MCFD	0.00	0.00	0.00	119.97	-119.97	0.00 %
01.05.61107.00	ATTORNEY/LEGAL FEES	11,256.00	11,256.00	4,317.75	29,318.51	-18,062.51	-160.47 %
01.05.61112.00	PERS ADMINISTRATIVE FEE	2,900.00	2,900.00	353.09	1,761.25	1,138.75	39.27 %
01.05.61120.00	CONTRACT SERVICES-SAN ANSELMO	92,772.00	92,772.00	0.00	92,772.00	0.00	0.00 %
01.05.61121.00	COMPUTER SOFTWARE/SUPPORT	35,593.00	35,593.00	1,620.00	19,899.07	15,693.93	44.09 %
01.05.61122.00	WEB PAGE DESIGN AND MAINTENANCE	8,699.00	8,699.00	0.00	0.00	8,699.00	100.00 %
01.05.61127.00	HEALTH AND WELLNESS	28,325.00	28,325.00	115.00	25,021.00	3,304.00	11.66 %
01.05.61129.00	HIRING EXPENSES	12,731.00	12,731.00	554.87	11,089.21	1,641.79	12.90 %
01.05.61300.00	PUBLICATIONS AND DUES	9,866.00	9,866.00	0.00	6,454.18	3,411.82	34.58 %
01.05.62000.00	OFFICE SUPPLIES	5,100.00	5,100.00	0.00	2,798.08	2,301.92	45.14 %
01.05.62003.00	POSTAGE	1,115.00	1,115.00	44.99	553.93	561.07	50.32 %
01.05.62200.00	GENERAL DEPARTMENT SUPPLIES	13,526.00	13,526.00	1,138.55	15,033.45	-1,507.45	-11.14 %
01.10.60065.02	EXPLORER POST	9,270.00	9,270.00	651.13	8,512.25	757.75	8.17 %
01.10.61000.00	TRAINING AND EDUCATION	43,260.00	43,260.00	11,905.12	41,399.05	1,860.95	4.30 %
01.10.61100.00	DISPATCH	252,000.00	733,594.00	17,911.10	225,285.80	508,308.20	69.29 %
01.10.61101.00	RADIO REPAIR	5,150.00	5,150.00	0.00	4,313.82	836.18	16.24 %
01.10.61102.00	HAZARDOUS MATERIAL REMOVAL	1,030.00	1,030.00	0.00	0.00	1,030.00	100.00 %
01.10.61108.00	HAZARDOUS MATERIAL CONTRACT	9,840.00	9,840.00	0.00	9,840.00	0.00	0.00 %
01.10.61110.00	MERA OPERATING EXPENSE	107,339.00	107,339.00	21,279.70	104,138.21	3,200.79	2.98 %
01.10.61410.00	EQUIPMENT MAINTENANCE	12,257.00	12,257.00	3,434.77	12,216.18	40.82	0.33 %
01.10.61902.00	MWPA DEFENDSIBLE SPACE	0.00	0.00	0.00	6,197.26	-6,197.26	0.00 %
01.10.62203.00	EMERGENCY RESPONSE SUPPLIES	4,478.00	4,478.00	248.13	7,463.70	-2,985.70	-66.67 %
01.10.62204.00	PARAMEDIC RESPONSE SUPPLIES	40,000.00	40,000.00	6,084.93	39,089.93	910.07	2.28 %
01.10.62210.00	BREATHING APPARATUS	7,107.00	7,107.00	1,590.06	4,222.77	2,884.23	40.58 %
01.10.62211.00	BREATHING APPARATUS-CONTRACT	7,532.00	7,532.00	0.00	7,520.95	11.05	0.15 %
01.10.62213.00	PERSONAL PROTECTIVE EQUIPMENT	39,396.00	39,396.00	14,382.89	40,156.27	-760.27	-1.93 %
01.10.63131.00	EQUIPMENT	40,000.00	40,000.00	18,956.46	40,352.13	-352.13	-0.88 %
01.10.63140.00	HYDRANTS	28,428.00	28,428.00	0.00	28,495.50	-67.50	-0.24 %
01.10.63150.00	COMMUNICATIONS EQUIPMENT	22,279.00	22,279.00	5,776.26	17,417.73	4,861.27	21.82 %
01.10.63160.00	TURNOUTS	24,323.00	24,323.00	14,413.03	15,976.09	8,346.91	34.32 %
01.14.61500.00	BUILDING MAINTENANCE AND LAN	18,500.00	18,500.00	1,999.17	8,996.65	9,503.35	51.37 %
01.14.61500.18	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	8,916.22	6,083.78	40.56 %
01.14.61500.19	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	1,971.78	12,292.86	2,707.14	18.05 %
01.14.61500.20	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	1,700.49	7,682.28	7,317.72	48.78 %
01.14.61500.21	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	19,117.24	21,501.37	-6,501.37	-43.34 %
01.14.61702.00	GAS AND ELECTRIC	55,000.00	55,000.00	2,179.57	80,959.83	-25,959.83	-47.20 %
01.14.61703.00	WATER	8,900.00	8,900.00	0.00	11,876.57	-2,976.57	-33.44 %
01.14.61704.00	SEWER	4,000.00	4,000.00	0.00	4,120.80	-120.80	-3.02 %
01.14.61705.00	TELEPHONE	82,253.00	82,253.00	2,751.50	60,396.98	21,856.02	26.57 %
01.14.62206.00	JANITORIAL MAINTENANCE SUPPLIES	10,300.00	10,300.00	1,212.16	9,957.18	342.82	3.33 %
01.14.62501.00	FURNISHINGS	8,487.00	8,487.00	830.99	5,405.61	3,081.39	36.31 %
01.14.63040.00	APPLIANCES	5,150.00	5,150.00	0.00	981.58	4,168.42	80.94 %
01.14.63041.00	OFFICE EQUIPMENT	10,300.00	10,300.00	1,931.54	3,262.23	7,037.77	68.33 %
01.14.63042.00	EXERCISE EQUIPMENT	10,609.00	10,609.00	880.94	10,818.55	-209.55	-1.98 %
01.14.63044.00	TECHNOLOGY PURCHASES	23,022.00	23,022.00	0.00	9,942.85	13,079.15	56.81 %
01.15.60220.00	PAYROLL TAXES - COMMUNITY EDUCATION	0.00	0.00	0.00	9.91	-9.91	0.00 %
01.15.61131.00	FIRE PREVENTION	4,880.00	4,880.00	370.47	1,921.53	2,958.47	60.62 %
01.15.61902.00	MWPA D-Space	0.00	0.00	0.00	4,245.97	-4,245.97	0.00 %
01.15.61903.00	MWPA Local Projects	0.00	0.00	0.00	23,950.33	-23,950.33	0.00 %
01.15.61904.00	MWPA CORE FUNDS	0.00	0.00	0.00	21,800.00	-21,800.00	0.00 %
01.15.62220.00	COMMUNITY EDUCATION & PREP.	9,336.00	9,336.00	0.00	3,217.56	6,118.44	65.54 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
<u>01.25.61411.00</u>	BURN TRAILER MAINTENANCE	9,866.00	9,866.00	1,582.96	8,270.71	1,595.29	16.17 %
<u>01.25.61600.00</u>	FLEET MAINTENANCE/REPAIRS	120,500.00	120,500.00	10,359.98	97,676.70	22,823.30	18.94 %
<u>01.25.62988.00</u>	FUEL	57,500.00	57,500.00	1,420.90	57,954.67	-454.67	-0.79 %
<u>01.25.62989.00</u>	FLEET PARTS	17,500.00	17,500.00	32.51	17,107.04	392.96	2.25 %
	Expense Total:	13,537,798.00	14,413,286.00	1,233,704.93	13,554,486.48	858,799.52	5.96%
	Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	-506,240.00	-46,719.05	490,009.73	996,249.73	196.79%
Fund: 15 - VEHICLE FUND							
Revenue							
<u>15.00.49512.00</u>	PROCEED OF SALES	0.00	0.00	0.00	4,750.00	4,750.00	0.00 %
<u>15.00.51999.00</u>	TRANSFERS IN	365,656.00	365,656.00	0.00	365,656.00	0.00	0.00 %
	Revenue Total:	365,656.00	365,656.00	0.00	370,406.00	4,750.00	1.30%
Expense							
<u>15.00.63154.00</u>	VEHICLE PURCHASE	98,000.00	98,000.00	5,648.12	46,995.80	51,004.20	52.05 %
<u>15.00.64010.00</u>	LEASE PAYMENT - PRINCIPAL	308,919.00	308,919.00	0.00	308,918.87	0.13	0.00 %
<u>15.00.64110.00</u>	LEASE PAYMENT - INTEREST	14,910.00	14,910.00	0.00	14,910.21	-0.21	0.00 %
	Expense Total:	421,829.00	421,829.00	5,648.12	370,824.88	51,004.12	12.09%
	Fund: 15 - VEHICLE FUND Surplus (Deficit):	-56,173.00	-56,173.00	-5,648.12	-418.88	55,754.12	99.25%
	Report Surplus (Deficit):	-56,173.00	-562,413.00	-52,367.17	489,590.85	1,052,003.85	187.05%

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - GENERAL FUND						
Revenue	13,537,798.00	13,907,046.00	1,186,985.88	14,044,496.21	137,450.21	0.99%
Expense	13,537,798.00	14,413,286.00	1,233,704.93	13,554,486.48	858,799.52	5.96%
Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	-506,240.00	-46,719.05	490,009.73	996,249.73	196.79%
Fund: 15 - VEHICLE FUND						
Revenue	365,656.00	365,656.00	0.00	370,406.00	4,750.00	1.30%
Expense	421,829.00	421,829.00	5,648.12	370,824.88	51,004.12	12.09%
Fund: 15 - VEHICLE FUND Surplus (Deficit):	-56,173.00	-56,173.00	-5,648.12	-418.88	55,754.12	99.25%
Report Surplus (Deficit):	-56,173.00	-562,413.00	-52,367.17	489,590.85	1,052,003.85	187.05%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	0.00	-506,240.00	-46,719.05	490,009.73	996,249.73
15 - VEHICLE FUND	-56,173.00	-56,173.00	-5,648.12	-418.88	55,754.12
Report Surplus (Deficit):	-56,173.00	-562,413.00	-52,367.17	489,590.85	1,052,003.85

ROSS VALLEY FIRE DEPARTMENT

Minutes of the Ross Valley Fire Board Meeting of June 12, 2024

Note: These are summary action minutes only. The zoom recording can be accessed by clicking [here](#). The passcode is Rvfd061224#

RVFD BOARD MEETING MINUTES

1. 6:30pm Call to order.

Board Present: Kircher, Robbins, Burdo, Finn, Hellman, Cutrano

Board Absents: Colbert, Shortall

Staff Present: Mahoney, Zuba, Lim

Town Managers Present: Donery, Johnson

Agenda – June 12, 2024

2. Chief Report – Verbal Update by Interim Fire Chief Mahoney

Captain Rick Addicks Memorial Service: Chief Mahoney recognized everyone who attended Captain Addicks' Memorial Service. A picture was shown of the wreaths - the purple wreath was from the Fire Board. The service was a good recognition and send out. Thank you to everyone.

Firefighter Paramedic Recruit Update: Since the last Board meeting there have been two separate rounds of interviews, with three conditional job offers made. All three recruits are going through the on-boarding process now. Updates will be provided in the coming months.

Emergency Command Center (Dispatch Center) Grand Opening: There was a good turn out. Chief Mahoney would be happy to take people on a personal tour of the space if they're interested. The first day in service is tomorrow, Thursday, June 13, 2024.

Human Resources Support: Future agenda item that will be brought back in July or August. The Department does not have a designated human resources officer that specializes in human resources functions. We're currently exploring the idea of a contract with the Town of San Anselmo, similar to our finance contract.

Incidents Over the Last Month:

Pavement Grinder - Rolled into Marin Municipal Water District Pump House. Knocked down power lines. Grinder operator was able to jump off the machine before it rolled off the embankment. Lots of stakeholders involved. The incident lasted for 5 days. Good showing of teamwork to mitigate the situation with no injuries and minimal environmental impact.

Tesla Battery Fire in Woodacre - Vehicle accident with two occupants trapped inside while the lithium ion battery was burning. Dumped about 17,000 gallons of water on the battery. Crews and engines had to do extensive decontamination due to the heavy metal exposure in the smoke.

Oak Avenue San Anselmo Structure Fire - Detached unit above a two story garage. Hose extended 150 feet up the driveway. No occupants in the building. The fire spread was contained to the origin building.

Update on Fairfax Structure Fire in April - Crews arrived on scene and found a medical emergency, not a fire. The patient was in cardiac arrest and was revived. The patient is doing very well and visited the fire station to thank the firefighters for their services.

Directors Burdo, Cutrano, and Kircher all had questions that stemmed from the Tesla car battery fire incident. Burdo asked if there have been any discussions about how to deal with these types of fires and

what the best approach is. Cutrano asked if there is a way to cultivate or develop information that can be included on RVFD's website and shared with local officials, so they know how to respond to residents if asked. Kircher asked if it would be possible to generalize on the relative risk in terms of ignition between a gas vehicle versus an electric vehicle. Chief Mahoney responded that we are still in the learning phase and an After Action Review is currently being done on the incident. The approach for a lot of agencies is to let it burn because it's so difficult to put out. In terms of the risk of ignition between gas and electric vehicles, it depends on the type of accident.

No public comment.

- 3. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.**

No public comment.

M/S Hellman/Cutrano to approve consent agenda – roll call vote, six ayes: Kircher, Robbins, Burdo, Finn, Hellman, Cutrano

- 4. Receive Report and Consider the Creation of a New 40-Hour-Per-Week Battalion Chief Position with a Funding Start Date of July 1, 2024 and a Command Vehicle Purchase Funded through Undesignated Reserves – Interim Fire Chief Mahoney**

Chief Mahoney summarized the Staff Report.

Director Burdo asked what the fiscal impacts would be for the 40-Hour-Per-Week Battalion Chief going forward, beyond Fiscal Year 2024-2025. Chief Mahoney stated the 40 Hour Battalion Chief position is tied to the Battalion Chief MOU which ends at the end of FY 24/25. The cost will depend on future negotiations. Chief Mahoney also noted the fully burdened cost of the new 40-Hour-Per-Week Battalion Chief is distributed between Member Agencies based on each agency's share into the JPA.

Director Robbins asked for clarification about the 103 hours of administrative leave. Administrative leave was negotiated through the Battalion Chief MOU as a result of the Battalion Chief's giving up their overtime rights.

Director Cutrano asked if we would be able to maintain our flexibility in regards to shared service discussions with Central Marin Fire Department if we move forward with the 40-Hour-Per-Week Battalion Chief. Chief Mahoney replied yes.

The Board passed and approved the 40-Hour-Per-Week Battalion Chief Side Letter with direction to Staff to create a formal resolution for tracking purposes that would be presented at the July Board meeting.

No public comment.

M/S Burdo/Kircher to approve the Side Letter together with a request that a full resolution be created for adoption at the next Board meeting with respect to the creation of the new 40-Hour-Per-Week Battalion Chief position with a funding start date of July 1st, 2024 and a command vehicle purchase funded through undesignated reserves. – roll call vote, six ayes: Kircher, Robbins, Burdo, Finn, Hellman, Cutrano

- 5. Receive Report and Consider Approval of the Fire Chief Employment Agreement with**

**Daniel Mahoney and a Command Vehicle Purchase Funded through Undesignated Reserves
– Executive Officer Dave Donery**

Executive Officer Donery summarized the Staff Report.

No comments or questions from the Board.

No public comment.

M/S Burdo/Cutrano to approve the Fire Chief Employment Agreement with Chief Mahoney and a Command Vehicle Funded through Undesignated Reserves – roll call vote, six ayes: Kircher, Robbins, Burdo, Finn, Hellman, Cutrano

6. Announce adjournment to Closed Session:

Conference with Legal Counsel

No public comment.

7. Announce action in closed session, if any:

No action to report.

No public comment.

8. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.

The Board agreed to move Item 8 ahead of Item 6 - Closed Session

Director Cutrano requested an update on the Disaster Preparedness Coordinator position. The Fairfax Community Preparedness Committee is looking forward to the position being filled.

Director Burdo extended his appreciation and gratitude to the firefighters for responding to a bomb threat the Town of San Anselmo received for the Mayor’s residence and the Town Council Chambers.

Director Hellman requested Assembly Bill 2408: Firefighter Personal Protective Equipment be added as a future agenda item and that the Board write a letter in support of AB 2408. There is also a documentary called “Burned,” which goes into a lot of detail related to the science and the findings related to these chemicals in PPE. If the bill passes, PPE with PFAS will need to be replaced by 2026.

No public comment.

9. Open time for Public Expression: The public is welcome to address the Board on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists and that the need to take action arose following the posting of the agenda.

The Board agreed to move Item 9 ahead of Item 6 - Closed Session

Todd Greenberg - Request for RVFD Fire Board to notify the Town of Fairfax of the fire hazards that are being created by the Town Council's actions related to gas powered garden equipment and the homeless encampment at the Fairfax Pavilion.

10. Adjourn

The next meeting is scheduled for July 10, 2024, San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via Zoom.

Respectfully submitted,
s/Samantha Stettler
Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of July 10, 2024

To: Board of Directors

From: Dan Mahoney, Fire Chief

Subject: Establishing a Full-Time 40-Hour-Per-Week Battalion Chief Position and Approving a Command Vehicle Purchase Funded Through Undesignated Reserves.

RECOMMENDATION

The Board consider approving Resolution 24-07 “Establishing a Full-Time 40-Hour-Per-Week Battalion Chief Position and Approving \$140,000 to be Used from Undesignated Reserves to Purchase a New Command Vehicle”.

BACKGROUND

At the January 12, 2024 Special Meeting of the Ross Valley Fire Department (“RVFD”) Board of Directors (“Board”), a staff report was presented recommending the Board consider the remaining option that Local Motion Solutions identified in their “Leadership and Governance Study”. That option was as follows:

- Pursue the development of a stand-alone fire agency (Fire Chief & Executive Staff)

Staff was directed to bring back details and fiscal impacts on this option for the Board to further discuss at the February 2024 Board meeting.

At their February 14, 2024 Board meeting, a staff report was presented recommending an “RVFD Stand Alone Fire Chief Command Structure” be developed with the intention that the staffing structure be **re-evaluated in 12 months** to ensure the proposed positions are sufficient to support the organization. The proposed command structure also takes into consideration and allows for flexibility relating to shared services discussions in the future.

One of the positions within the “RVFD Stand Alone Fire Chief Command Structure” was a 40-Hour-Per-Week Battalion Chief position. The Board directed Staff to develop a proposal to establish a new 40-Hour-Per-Week Battalion Chief position and authorized the Executive Officer to begin the meet and confer and negotiations process with the Firefighters Association and Chief Officers Association.

Executive Officer Dave Donery and Interim Fire Chief Dan Mahoney worked with the Firefighters Association relating to the meet and confer process and the Chief Officers Association relating to the negotiations process. The Board was provided status updates at the March, April, and May Board Meetings.

At the June 12, 2024 Board meeting, Staff presented a recommendation (Attachment #1) to “Approve the creation of a new 40-Hour-Per-Week Battalion Chief position with a funding start date of July 1, 2024 which includes a Side Letter with the Ross Valley Chief Officers Association and approve \$140,000 to be used from undesignated reserves to purchase a new command vehicle”. The Board approved the side letter and asked Staff to bring back a formal resolution to include creating the new 40-Hour-Per-Week Battalion Chief position and approval of \$140,000 to be used from undesignated reserves to purchase a new command vehicle.

DISCUSSION

Per Board direction, Staff has created Resolution 24-07 (Attachment #2) to include the creation of a new 40-Hour-Per-Week Battalion Chief position with a funding start date of July 1, 2024 and approval of \$140,000 to be used from Undesignated Reserves to purchase a new command vehicle.

FISCAL IMPACTS

Battalion Chief Salary/Benefits - Costs for this position will be \$316,794 (fully burden). This new position is expected to impact member agency costs in Fiscal Year 2024-2025 as estimated below. The cost has already been factored into the proposed Fiscal Year 2024-2025 Budget.

ESTIMATED FISCAL YEAR 2024-2025 COST INCREASE				
FY	Fairfax	Ross	San Anselmo	Sleepy Hollow FPD
Percent Share	23.30%	23.37%	40.53%	12.80%
FY24-25	\$73,813	\$74,035	\$128,397	\$40,550

Battalion Chief Emergency Response Vehicle Cost - The new Battalion Chief position will have the same operational qualifications as the current three Battalion Chiefs (shift), providing much-needed depth to the organization not just administratively, but during emergency incidents and staffing challenges. The estimated cost of a new Battalion Chief’s emergency response vehicle is approximately \$140,000.

Staff recommends that the Board consider funding the vehicle cost of approximately \$140,000 through “Undesignated Reserves”. If approved, the reserve account balance will be \$2,683,691, which is 18% of the current budget and still within the Department’s Reserve Fund Policy of 10%.

ATTACHMENTS

Attachment #1 – Staff Report with Attachments June 2024

Attachment #2 – Resolution 24-07

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of June 12, 2024

To: Board of Directors

From: Dan Mahoney, Interim Fire Chief

Subject: Creation of a New 40-Hour-Per-Week Battalion Chief Position and a Command Vehicle Purchase Funded through Undesignated Reserves.

RECOMMENDATION

The Board consider approving the creation of a new 40-hour-per-week Battalion Chief position with a funding start date of July 1, 2024, which includes a Side Letter with the Ross Valley Chief Officers Association, an updated Battalion Chief job description, and approve \$140,000 to be used from undesignated reserves to purchase a new command vehicle.

BACKGROUND

At the January 12, 2024 Special Meeting of the Ross Valley Fire Department (RVFD) Board of Directors (Board), a staff report (Attachment #1) was presented recommending the Board consider the remaining option that Local Motion Solutions identified in their “Leadership and Governance Study”. That option was as follows:

- Pursue the development of a stand-alone fire agency (Fire Chief & Executive Staff)

Staff was directed to bring back details and fiscal impacts on this option for the Board to further discuss at the February 2024 Board meeting.

At their February 14, 2024 Board meeting, a staff report (Attachment #2) was presented recommending an “RVFD Stand Alone Fire Chief Command Structure” be developed with the intention that the staffing structure be **re-evaluated in 12 months** to ensure the proposed positions are sufficient to support the organization. The proposed command structure also takes into consideration and allows for flexibility relating to shared services discussions in the future.

One of the positions within the “RVFD Stand Alone Fire Chief Command Structure” was a 40-hour-per-week Battalion Chief position. The Board directed staff to develop a proposal to establish a new 40-hour-per-week Battalion Chief position and authorized the Executive Officer to begin the meet and confer and negotiations process with the Firefighters Association and Chief Officers Association.

Since then, Executive Officer Dave Donery and Interim Fire Chief Dan Mahoney worked with the Firefighters Association relating to the meet and confer process and the Chief Officers Association relating to the negotiations process. The Board was provided status updates at the March, April, and May Board Meetings.

DISCUSSION

During a closed session at their May 8, 2024 meeting, the Board discussed the proposed creation of a new 40-hour-per-week Battalion Chief position. Staff presented a draft side letter identifying salary/benefits, which was negotiated and developed by Executive Officer Donery/Interim Chief Mahoney in consultation with Battalion Chief Tim Grasser, representing the Chief Officers Association. Updates/edits to the Battalion Chiefs Job Description were also made to reflect the newly proposed position. Both parties have agreed to the following documents:

Side Letter - Both parties worked on a Side Letter (Attachment #3) to ensure the new 40-hour-per-week Battalion Chief position was represented in the Chief Officers Memorandum Of Understanding (MOU), which currently only represents the 56-hour-per-week Battalion Chief.

The overall goal was to ensure the new 40-hour-per-week Battalion Chief position had similar salary and benefits to the current 56-hour-per-week Battalion Chief, as the new 40-hour-per-week position is still within the same rank as the 56-hour-per-week position. A Side Letter was created to complement the current Chief Officers MOU.

The following methodology was taken into consideration while creating the Side Letter:

- Leave accruals (Vacation, Sick) needed to be adjusted to account for a similar amount of time off for the new 40-hour position and monetary value. (**You will notice that a 40-hour position does not accrue as much time off as a 56-hour position, as the 40-hour position works fewer hours a week.*)
- A salary adjustment was necessary to ensure the position was equitable to the current 56-hour-per-week Battalion Chief. A 5% salary increase (day rate) was included, as this is common practice for all agencies in Marin with this position. In addition, holiday pay was also factored into salary.

Job Description—The current Battalion Chief's job description (Attachment #4) was identified as needing updates relating to the 56-hour-per-week and proposed 40-hour-per-week Battalion Chief position. Updates were made in the following sections: duties/responsibilities, important/essential duties, job-related duties, essential qualifications, experience/training, and working conditions.

FISCAL IMPACTS

Battalion Chief Salary/Benefits - Costs for this position will be \$316,794 (fully burden). This new position is expected to impact member agency costs in Fiscal Year 2024-2025 as estimated below. The cost has already been factored into the proposed Fiscal Year 2024-2025 Budget.

ESTIMATED FISCAL YEAR 2024-2025 COST INCREASE				
FY	Fairfax	Ross	San Anselmo	Sleepy Hollow FPD
Percent Share	23.30%	23.37%	40.53%	12.80%
FY24-25	\$73,813	\$74,035	\$128,397	\$40,550

Battalion Chief Emergency Response Vehicle Cost - The new Battalion Chief position will have the same operational qualifications as the current three Battalion Chiefs (shift), providing much-needed depth to the organization not just administratively, but during emergency incidents and staffing challenges. The estimated cost of a new Battalion Chief’s emergency response vehicle is approximately \$140,000.

Staff recommends that the Board consider funding the vehicle cost of approximately \$140,000 through “Undesignated Reserves”. After the purchase of this vehicle, the reserve account balance will be approximately \$2,621,805.

Note: If the 40-hour-per-week Battalion Chief command vehicle (\$140,000) and the Fire Chief command vehicle (\$125,000) are both approved at the June 12, 2024, Board meeting, the reserve account balance will be \$2,496,805, which is 16.7% of the current budget and still within the Department’s Reserve Fund Policy of 10%.

ATTACHMENTS

Attachment #1 – Staff Report January 2024

Attachment #2 – Staff Report February 2024

Attachment #3 – Ross Valley Chief Officers Association Side Letter

Attachment #4 – Battalion Chief Job Description

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting on January 12, 2024

To: Board of Directors

From: Dan Mahoney, Interim Fire Chief and Dave Donery, Executive Officer

Subject: Receive Update on Shared Services Discussions with Central Marin Fire Department and Direct Staff as Appropriate.

RECOMMENDATION:

Receive update on Shared Services discussions with Central Marin Fire Department and direct staff as appropriate.

BACKGROUND:

In August 2018, the Ross Valley Fire Department (RVFD) entered into a Memorandum of Understanding (MOU) with Marin County Fire Department (MCFD) to provide administrative and executive services. At the April 2022 Ross Valley Fire Department Board Of Directors (Board) meeting, MCFD notified the Board there was not an interest in renewing the agreement after the set expiration date of June 30, 2023.

At the May 2022 Board meeting, approval was granted to provide a request for proposal to explore policy options in relation to the Department’s leadership and governance after the MCFD MOU expired.

In July 2022, Local Motion Solutions (LMS) was selected to develop a high-level report outlining future “Leadership and Governance” options available to the RVFD.

At the January 2023 Board meeting, staff presented the results of the LMS “Leadership and Governance Study”. Staff was directed to bring the presentation to each Town Council (Council) ensuring opportunity for public input/engagement, and answer questions each Council may have.

Staff presented the “Leadership and Governance Study” (Attachment 1) to the Ross Town Council on February 9, 2023, to the Fairfax Town Council on February 15, 2023 by means of a Special Meeting and to the San Anselmo Town Council on January 24, 2023. The Ross Town Council had a majority of council members interested in learning more about the details of a shared services agreement with Central Marin Fire. The Fairfax and San Anselmo Town Councils unanimously supported exploring the shared services option and returning to the Board

with details.

At the March 2023 Board meeting, staff presented a recommendation to the Board, based on the “Leadership and Governance Study”, asking for direction to further explore a single option for leadership of the Ross Valley Fire Department (Attachment 2) . The two options presented were as follows:

1. “Pursue the development of a stand-alone fire agency (Fire Chief & Executive Staff)” or;
2. “Pursue a Joint Powers Agreement (shared services)” with Central Marin Fire Department (CMFD). **CMFD was the only allied agency that expressed an interest in furthering discussions of the shared services option.*

The Board directed staff to explore terms and conditions in relation to a “Joint Powers Agreement (shared services)” with CMFD and return to the Board with policy options.

SHARED SERVICES UPDATE:

After the March 2023 Board meeting, staff began engaging in discussions with city managers and command staff (Chief Officers) from both agencies (RVFD/CMFD) relating to shared services. These discussions included sharing of “Senior Leadership” (Fire Chief, Deputy Chief, Fire Marshall and Battalion Chiefs). Discussions were productive. A conceptual organization chart was created with existing personnel from both agencies to support a shared services model for “Senior Leadership”.

Both agencies envisioned that shared services would lead to a Joint Powers Authority (Merger) in the future. It was agreed that an in depth study of what a merger could entail financially for each agency would be beneficial and would support the initial steps of a shared services with “Senior Leadership”.

Shared Services discussions paused in June 2023 as RVFD staff focused on the RVFD Board-level issues from June 2023 - October 2023. On December 1, 2023 managers from each of the CMPD and RVFD jurisdictions reconvened to resurrect the discussion regarding opportunities to share services. The outcome of this discussion was that there is a strong interest in exploring options of combining functions within the current Marin Wildfire Prevention Authority (MWPA) Central Area Program, and shared services options with the fire prevention functions in the near future. Central Marin managers expressed that although there remains an interest in discussions regarding sharing services at the “Senior Leadership” level (as discussed up to June 2023) in the near future, they prefer that the fire prevention work should come first.

DEPARTMENT'S CURRENT SITUATION:

At the June 2023 Board meeting, the Board approved funding starting July 1, 2023 up to December 31, 2023 for a "Senior Leadership" command structure to include an Interim Fire Chief and Interim Deputy Chief with the expectation that a shared services agreement would be agreed upon with CMFD by January 1, 2024.

In October 2023, staff recognized that shared services discussions were moving slower than expected and that the current RVFD command structure, which has been working very well for the department and community, would need to be extended through the end of the current fiscal year. A special board meeting was held on November 27, 2023 where the Board approved an extension of the Departments command structure through June 30, 2024, while staff continued discussions with CMFD.

The Department's current "Senior Leadership" command structure includes temporarily placing an incumbent Battalion Chief into the Interim Fire Chief role, another incumbent Battalion Chief into an Interim Deputy Chief role, and two incumbent Captains into Acting Battalion Chief roles, leaving four of our five "Senior Leadership" positions temporarily filled. In addition, two incumbent Engineers were placed into Acting Fire Captain roles.

Staff feels the current "Senior Leadership" organizational structure is essential for the Departments future success, however the way these positions are currently staffed is not sustainable past June 30, 2024 for the following reason:

- Moving Battalion Chiefs, Captains and Engineers into Interim and Acting positions causes a trickle down effect at all levels, ultimately leaving the Department unable to hire for vacancies created at lower ranks until each one of these positions is staffed with a permanent appointment. This has recently created staffing challenges such as forcing employees to work multiple days outside of their regular work schedule to maintain the Departments minimum staffing.

NEXT STEPS:

With the current status of a shared service option for "Senior Leadership" with CMFD not a viable option in the near future, and the current command structure not sustainable past June 30, 2024, Staff is recommending the Board consider the remaining option presented at the March 2023 Board meeting. Based on the LMS "Leadership and Governance Study" this is the only option the department currently has:

- Pursue the development of a stand-alone fire agency (Fire Chief & Executive Staff)

Staff feels this option will continue to provide sustainability of Fire and Emergency Services for our community, while providing enough flexibility to revisit a shared services discussion relating to "Senior Leadership" with CMFD.

If directed, staff is prepared to bring back details and fiscal impacts on this option for the Board to further discuss at the February 14, 2024 Board meeting.

FISCAL IMPACT:

This report has no fiscal impact.

Encl.: Local Motion Solutions Leadership and Governance Study – **Attachment #1**
Staff Report Governance and Leadership Study- March 2023 – **Attachment #2**

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of February 14, 2024

To: Board of Directors

From: Dan Mahoney, Interim Fire Chief
Dave Donery, RVFD Executive Officer

Subject: Receive Report On Ross Valley Fire Department Stand Alone Fire Chief Model and Associated Costs and Provide Direction to Staff.

RECOMMENDATION

Receive Report On Ross Valley Fire Department Stand Alone Fire Chief Model and Associated Costs and Provide Direction to Staff.

BACKGROUND

At the January 12, 2024 Special Meeting of the Ross Valley Fire Department (RVFD) Board Of Directors (Board), staff provided an update on the current situation relating to the shared services discussions with Central Marin Fire Department (CMFD).

Staff highlighted that shared services discussions paused in June 2023 as RVFD Staff focused on the RVFD Board-level issues from June 2023 - October 2023. On December 1, 2023 managers from each of the CMFD and RVFD jurisdictions reconvened to resurrect the discussion regarding opportunities to share services. The outcome of this discussion concluded that there is a strong interest in exploring options of combining functions within the current Marin Wildfire Prevention Authority (MWPA) Central Area Program, and shared services options with the fire prevention functions in the near future. Central Marin managers expressed that although there remains an interest in discussions regarding sharing services at the “Senior Leadership” (management staff consisting of Fire Chief and Deputy Chief) level in the near future, they prefer that the fire prevention opportunities be explored first.

Staff explained the current status of a shared service option for “Senior Leadership” with CMFD was not viable in the immediate future, and the current RVFD command structure was not sustainable past June 30, 2024. Staff recommended the Board consider the remaining option that Local Motion Solutions (LMS) identified in their “Leadership and Governance Study”. That option was as follows:

- Pursue the development of a stand-alone fire agency (Fire Chief & Executive Staff)

During the meeting on January 12, 2024, Staff was directed to bring back details and fiscal impacts on this option for the Board to further discuss at the February 14, 2024 Board meeting.

DISCUSSION

As mentioned above, the LMS “Leadership and Governance Study” has identified the Departments only remaining option at this time is a “stand-alone fire agency”. The study identifies, modern day fire service needs that include positions to consider for an organization the size of RVFD and quotes, “To create a management staff of appropriate size, Ross Valley would likely have to hire/promote not only a Fire Chief but likely a Deputy Chief and possibly a Fire Marshal “ (LMS p 22).

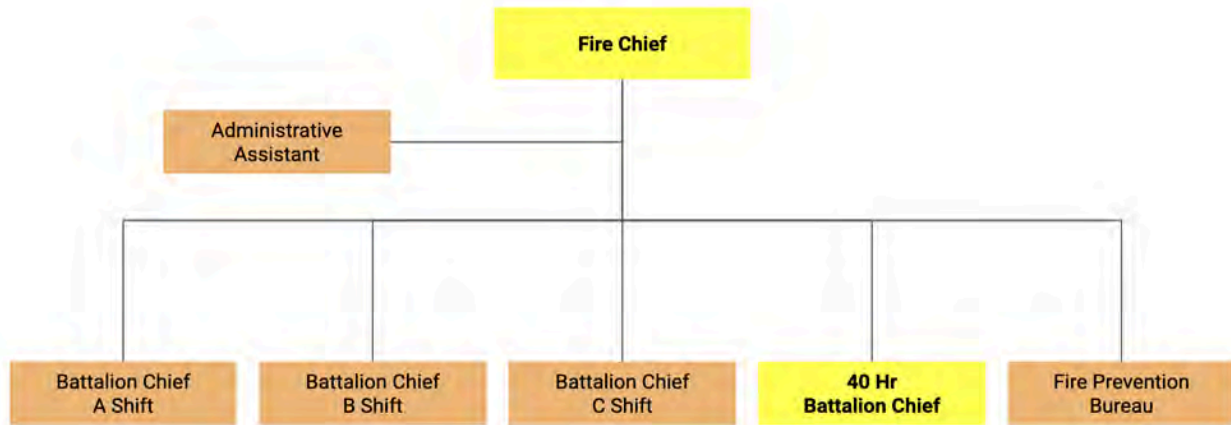
It is recommended that the following “RVFD Stand Alone Fire Chief Command Structure Proposal” be established and **re-evaluated in 12 months** to ensure the proposed positions are sufficient to support the organization. The proposed command structure also takes into consideration, and allows for flexibility relating to shared services discussions in the future.

RVFD STAND ALONE FIRE CHIEF COMMAND STRUCTURE PROPOSAL

The Department's current “Senior Leadership” includes temporarily placing an incumbent Battalion Chief into the Interim Fire Chief role, and an incumbent Battalion Chief into an Interim Deputy Chief role. This model has proven to be successful over the last year, as the Interim Deputy Chief role, one RVFD has never had before, provided much needed organizational support working alongside the Interim Fire Chief. Staff feels a similar command structure model is essential for the Department's future success.

Staff is asking the Board to consider the following command structure to support a “Stand Alone Fire Agency”:

- Filling the Fire Chief’s vacancy
- Creating a new full time Battalion Chief position, assigned to a 40 hour work schedule. This new Battalion Chief position will replace the temporarily created Interim Deputy Chief position.



The proposed new Battalion Chief (40hr) position will replace the position of the Departments current temporary Interim Deputy Chief.

Based on analysis of the Interim Deputy Chief job duties within the last 6 months, Staff feels at this time, these duties fall under the position of a Battalion Chief rather than a Deputy Chief. The position has proven to provide the Department with much needed support at the Chief Officer level allowing for Staff to take action on items such as: three person engine staffing and implementation, fire station remodels at Stations 20 and 21 (to include temporary housing of on duty personnel), and preparing for the closure of Fire Station 18. These items are still ongoing and will need continued attention to ensure fiscal accountability and timely completion. The position will also provide organization depth at the Chief Officer “administrative level” as the department has not increased its administrative support at any level since the early 1990’s (30 years). Furthermore, this position will provide an enhanced service to our community by providing emergency response while on duty, to incidents when needed, at times alleviating the need to rely on outside agencies from further away.

In addition, all fire departments in Marin of similar size, have at least one Chief Officer position similar to Staff’s recommendation.

ASSOCIATED SALARY COSTS

Associated costs below for both the Fire Chief and new Battalion Chief (40hrs) include salary and benefits (fully burden costs).

Fire Chief - The current Interim Fire Chiefs cost is \$330,347 (fully burden). An exact cost amount will be determined once a contract is agreed upon for the new Fire Chief. Filling this position is not anticipated to impact member agencies' costs in Fiscal Year 2024-2025, as money was already allocated in the Fiscal Year 2023-2024 budget to account for the Department’s transitional phase due to the MCFD contract ending.

Battalion Chief (40hrs) - Costs for this position will be approximately \$291,693 (fully burden), understanding that an exact amount will be determined once negotiations are completed with the

Chief Officers Association bargaining group, as the position of a Battalion Chief (40hrs) is not covered under the current Chief Officer MOU. This new position is expected to impact member agency costs in Fiscal Year 2024-2025 as estimated below.

ESTIMATED FISCAL YEAR 2024-2025 COST INCREASE				
FY	Fairfax	Ross	San Anselmo	Sleepy Hollow FPD
Percent Share	23.30%	23.37%	40.53%	12.80%
FY24-25	\$67,964	\$68,168	\$118,223	\$37,336

ASSOCIATED EMERGENCY RESPONSE VEHICLE COSTS

Fire Chief - Although the Fire Chief is not part of the normal response force, it is common practice to have this position staffed in an emergency response vehicle as they provide support to expanding incidents (large structure fire, earthquake, wildland fire, evacuations, ect). The estimated cost of a new Fire Chief’s emergency response vehicle is approximately \$125,000.

Battalion Chief (40hrs) - The new Battalion Chief position will have the same operational qualifications as the current three Battalion Chiefs (shift), providing much needed depth to the organization not just administratively but during emergency incidents and staffing challenges. The estimated cost of a new Battalion Chiefs emergency response vehicle is approximately \$140,00.

Staff recommends the Board consider funding the combined vehicle cost of approximately \$265,000 by means of “Undesignated Reserves” (Reserves). After the purchase of these two vehicles, the reserve account balance will be approximately \$2,481,451. This amount is 17.2% of the current budget still within the Department’s Reserve Fund Policy of 10%.

NEXT STEPS

If the Board supports the Staff recommendation, refined costs and details of both the proposed positions of Fire Chief and Battalion Chief (40hrs) will be brought back to a future meeting for your consideration of approval. The first step in this process will be a discussion in closed session at the end of this meeting agenda.

FISCAL IMPACTS

There are no direct associated fiscal impacts to this report. Depending on Board direction, it is anticipated that there will be fiscal impacts in the future, however a Staff report will be provided to the Board at that time.

ATTACHMENTS

Local Motion Solutions Leadership and Governance Study - **Attachment #1**

SIDE LETTER TO MEMORANDUM OF UNDERSTANDING

Between

ROSS VALLEY FIRE DEPARTMENT

And

ROSS VALLEY FIRE CHIEF OFFICERS ASSOCIATION

The authorized representatives of the Parties have met and conferred and present the following joint recommendation to the Ross Valley Fire Department Board of Directors for amendment of the existing Memorandum of Understanding (MOU) for the purpose of creating an additional Chief Officer Position assigned to a 40-hour work week schedule.

Section 2: Rates of Pay

The Basic rate of pay equals:

- a. The base hourly rate of pay for 56-hour employees shall be determined by dividing an employee’s monthly salary by 242. The formula is: $\text{Monthly Salary}/242 = \text{base hourly rate of pay}$. The base hourly rate of pay for 40-hour employee’s shall be determined by dividing an employee’s monthly salary by 173.33. The formula is: $\text{Monthly Salary}/173.33 = \text{base hourly rate of pay}$.

Section 3: Salary and Wage Plan for Battalion Chiefs

FY 24/25

STEPS	A	B	C
40-hour	16,296.27	17,201.62	18,106.97

**Above includes FY 24/25 contractual 3% agreement per Chief Officers MOU.*

Battalion Chiefs assigned to the 40-hour position shall receive a 9.85% increase in their base salary above the 56-hour Battalion Chief. This increase is factored into the base salary listed above.

Section 4: Hours of Work

For 56-hour Chief Officers:

The firefighting duty schedule shall consist of two twenty-four (24) hour shifts followed by ninety-six (96) hours off duty. Shifts shall not exceed forty-eight hours in duration, commencing at 7 o'clock am.

For 40-hour Chief Officers:

The duty schedule shall consist of a schedule that is equal to 40 hours per week. Chief Officers may work flexible hours, but will typically have a 5-8 or 4-10 schedule.

Section 7: Administrative Leave

40-hour Chief Officers will accrue 103 hours of administrative leave.

Section 9: Vacations

Vacation:

- a. During the term of this agreement, regular full-time employees shall earn entitlement to annual vacation on the basis of continuous service in accordance with the following schedule:

MONTHS OF SERVICE	ANNUAL VACATION ENTITLEMENT 56-hour Chief Officers	ANNUAL VACATION ENTITLEMENT 40-hour Chief Officers
Start Through 36	6 24-hour shifts/144 hrs	103 hours
37 Through 96	8 24-hour shifts/192 hrs	137 hours
97 Through 180	10 24-hour shifts/240 hrs	171 hours
181 And over	12 24-hour shifts/288 hrs	206 hours

- f. Vacation may be taken in advance of accrual and, if approved by the Chief, as convenient to Authority as follows:

56-hour Chief Officers may take 72 hours of vacation in advance of accrual.

40-hour Chief Officers may take 51 hours of vacation in advance of accrual

- J. 40-hour Chief Officers will not participate in the vacation selection process with 56-hour Chief Officers.

Section 10: Sick Leave

- b. During the term of this agreement, employees will accrue sick leave as follows;

56-hour Chief Officers will accrue 12 hours per month

40-hour Chief Officers will accrue 8.5 hours per month

Sick *leave* shall accrue only for time actually worked. The following shall be treated as time worked for purposes of this subsection; paid vacation or sick *leave*; periods of *leave* without pay not exceeding three (3) weeks; periods of non-charged *leave* for work-connected illness or injury if the disability is determined to be temporary.

- d. In case of necessity, sick leave may be taken in advance of accrual if approved by the Chief as follows:

56-hour Chief Officers up to seventy-two (72) hours

40-hour Chief Officers up to fifty-one (51) hours

- e. In the event of illness or injury of a person having a close familial relationship with an employee covered by this agreement, the following sick leave hours may be taken as familiar care leave per contract year:

56-hour Chief Officers up to seventy-two (72) hours

40-hour Chief Officers up to fifty-one (51) hours

A familial relationship includes the employee's immediate family members and shall consist of the employee's spouse, children, parents, grandparents, grandchildren, brothers, sisters; spouse's children, parents, grandparents, grandchildren, brothers, sisters or any other person identified by law.

- f. In the death of a person having a close familial relationship with an employee covered by this agreement, the following sick leave hours may be taken as bereavement leave per contract year:

56-hour Chief Officers up to seventy-two (72) hours

40-hour Chief Officers up to fifty-one (51) hours

A familial relationship includes the employee's immediate family members and shall consist of the employee's spouse, children, parents, grandparents, grandchildren, brothers, sisters; spouse's children, parents, grandparents, grandchildren, brothers, sisters or any other person approved by the Chief.

Section 19: Working Conditions

- g. 40-hour Chief Officers will not participate in the overtime signup process. but may backfill 56-hour Chief Officers to prevent force hires and/or during times of extreme staffing shortages.
- h. All Chief Officers will be allowed time to participate in the department's physical

fitness programs. 40-hour Chief Officers will work with the Fire Chief to mutually agree on participation times based on their work schedule.

- i. The 40hr Battalion Chief position will not be part of the Departments daily minimum staffing requirements, unless covering a 56-hour Battalion Chief.
- j. Incumbent Chief Officers may request to transfer to either the 56-hour or 40-hour position prior to vacancies being filled through a promotional process. If said transfer is approved by the Fire Chief, it will not go into effect until the subsequent vacancy can be filled unless it is filling a 56-hour position.
- k. Upon transfer or promotion to the 40-hour position, employees will keep their current accrued leave balances and benefits.
- l. When more than one vacancy exists at the Battalion Chief level the 56-hour position will be filled prior to the 40-hour position.

Term

This agreement shall be effective as of the first day of July 2024, and shall remain in full force and effect until the 30th day of June 2025. It shall be automatically renewed from year to year thereafter unless either party shall have notified the other in writing, at least one hundred and twenty (120) days prior to the annual anniversary date that it desires to modify the agreement.

Ross Valley Fire Chief Officers Association
Tim Grasser, Representative

Date: _____

Ross Valley Fire Department
Tom Finn, Board Of Directors President

Date: _____

Battalion Chief

203.1 PURPOSE AND SCOPE

Under general direction, to assist in planning and directing activities of the Fire Department; to perform assigned administrative and supervisory duties; and do related work as required.

203.2 DUTIES AND RESPONSIBILITIES

Battalion Chief is a multiple-position management classification in the Fire Department. This position supervises Department personnel and suppression operations. The Battalion Chief is the second level below and reports directly to the Fire Chief.

203.2.1 IMPORTANT AND ESSENTIAL DUTIES

Essential responsibilities and duties may include, but are not limited to, the following:

- Command and manage all risk incidents, including fires, rescues, hazardous materials incidents, and other emergencies. Coordinating with other responders and agencies to ensure a comprehensive and effective approach to mitigation and recovery including the investigation of incidents that fall under the Departments authority.
- Direct and supervise firefighting forces as required; ascertain the need for any type of additional equipment necessary to counteract the emergency; and make technical decisions as to the best methods of handling emergencies after observing the situation and receiving oral reports from officers.
- Supervises company officers under their command, including assigning work and special projects and managing shift schedules to maintain a balanced shift strength. Additionally, they prepare annual employee development evaluations for personnel under their supervision and review scheduled vacation, holidays, sick leave, compensatory leave, and other types of leave for the company officers. The Battalion Chief shall be responsible and accountable for enforcing the Department's rules, regulations, general orders, special orders, procedures, and policies.
- Oversees work assignments and special projects as directed by the Fire Chief while receiving, preparing, and completing reports on assigned activities for review by the Fire Chief. Additionally, supervise and/or conduct training activities as assigned, providing recommendations to the Fire Chief regarding personnel appointments and disciplinary actions. The Battalion Chief assists in preparing the Department budget and reviews all company incident reports.
- The Battalion Chief shall acquire jurisdictional knowledge of the area. Such knowledge shall include, but not be confined to, target hazards, extraordinary hazards, locations, and functions of firefighting systems and the water supply available for fire extinguishment.
- Lead and manage fire prevention personnel in engaging with the community to promote fire prevention and safety initiatives. This involves overseeing public education programs, outreach events, media appearances, and collaboration with local schools, businesses, and community organizations.

Ross Valley Fire Department

Policies

Battalion Chief

- Oversee the maintenance and repair of Department vehicles and buildings. Working with the Joint Powers Authority member agencies on capital improvements.
- Manage the department's technology and communications needs, including hardware, software, and devices both fixed and mobile.

203.2.2 OTHER JOB RELATED DUTIES

Perform related duties and responsibilities as assigned.

203.3 JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge and abilities required for this position include familiarity with Fire Department operations, administration, laws, ordinances, and codes relevant to fire services. Additionally, expertise in firefighting methods, fire prevention, inspection, and emergency medical practices is essential. Proficiency in training procedures, apparatus maintenance, and knowledge of local geography. Effectively leading firefighting personnel, organizing fire prevention programs, maintaining records, and analyzing fire situations and driving situations are critical. Strong written and oral communication skills are required to articulate findings and recommendations accurately.

203.4 EXPERIENCE AND TRAINING

- Chief Officer Certification from the California State Fire Marshal's Office

or

- Meet the following requirements of California State Fire Marshal's Office for
 - Chief Fire Officer 1/1/2017
 - Chief Fire Officer 3A: Human Resource Management
 - Chief Fire Officer 3B: Budget & Fiscal Responsibilities
 - Chief Fire Officer 3C: General Administration Functions
 - Chief Fire Officer 3D: Emergency Service Delivery Responsibilities
- ICS-300: Intermediate ICS for Expanding Incidents

and

- California Incident Command Certification System Engine Boss Qualified
- *Highly desired: AH-330, S-270, S-219/S-234
- Possess an Associates Degree or higher from an accredited institution.
- Five (5) years in the rank of Captain in the Ross Valley Fire Department.
- Valid CA Drivers License
- Valid EMT certification or Paramedic License

203.5 SPECIAL REQUIREMENTS

None.

Ross Valley Fire Department

Policies

Battalion Chief

203.6 WORKING CONDITIONS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Due to the varied and unpredictable nature of firefighting and public safety, personnel may be required to perform the following and more: work in an emergency firefighting environment; immediately dangerous to life and health in intense, life-threatening conditions; exposure to heat, fire, smoke, body fluids, and noise; running, walking, crawling, climbing, stooping, and lifting, and in inclement weather conditions.

Position requires the use of a Self Contained Breathing Apparatus, prolonged sitting, standing, walking, running, jumping, reaching, repetitive hand movements, twisting, turning, kneeling, bending, squatting, in the performance of daily activities. Personnel must frequently lift and /or move up to 25 pounds and occasionally lift and/or move more than 100 pounds. The position also requires both near and far vision, peripheral vision, depth perception, and the ability to adjust focus.

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION 24-07

A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT BOARD OF DIRECTORS ESTABLISHING A FULL-TIME 40-HOUR-PER-WEEK BATTALION CHIEF POSITION AND APPROVING \$140,000 TO BE USED FROM UNDESIGNATED RESERVES TO PURCHASE A NEW COMMAND VEHICLE

WHEREAS, at the June 12, 2024 Ross Valley Fire Department Fire Board Meeting, the Board approved a Side Letter to the Memorandum of Understanding (“MOU”) between Ross Valley Fire Department and the Ross Valley Fire Chief Officers Association; and

WHEREAS, the Board directed staff to bring forth this Resolution (24-07) to formally establish a full-time 40-Hour-Per-Week Battalion Chief position and approve \$140,000 to be used from undesignated reserves to purchase a new command vehicle; and

WHEREAS, the salary, benefits, and working conditions for the 40-Hour-Per-Week Battalion Chief have been set out in the Side Letter to the Memorandum of Understanding between Ross Valley Fire Department and the Ross Valley Fire Chief Officers Association and is attached to this resolution as *Attachment 1*;

NOW THEREFORE, THE ROSS VALLEY FIRE DEPARTMENT BOARD OF DIRECTORS RESOLVES THE FOLLOWING:

Section 1. That the Side Letter to the MOU setting out salary, benefits, and working conditions for the 40-Hour-Per-Week Battalion Chief position effective July 1, 2024 between Ross Valley Fire Department and the Ross Valley Fire Chief Officers Association, attached as *Attachment 1*, is hereby approved.

Section 2. The Board of the Ross Valley Fire Department approves \$140,000 to be used from Undesignated Reserves to purchase a new command vehicle.

Section 3. The Fire Chief or Executive Director are hereby authorized to implement all provisions of the MOU attached as *Attachment 1*, and to purchase the new command vehicle authorized in Section 2.

I do hereby certify that the above Resolution 24-07 is a true and correct copy as passed by the Ross Valley Fire Board on July 10, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Thomas Finn, Board President

Attest:

Samantha Stettler, Administrative Assistant

Attachment 1

SIDE LETTER TO MEMORANDUM OF UNDERSTANDING

Between

ROSS VALLEY FIRE DEPARTMENT

And

ROSS VALLEY FIRE CHIEF OFFICERS ASSOCIATION

The authorized representatives of the Parties have met and conferred and present the following joint recommendation to the Ross Valley Fire Department Board of Directors for amendment of the existing Memorandum of Understanding (MOU) for the purpose of creating an additional Chief Officer Position assigned to a 40-hour work week schedule.

Section 2: Rates of Pay

The Basic rate of pay equals:

- a. The base hourly rate of pay for 56-hour employees shall be determined by dividing an employee's monthly salary by 242. The formula is: $\text{Monthly Salary}/242 = \text{base hourly rate of pay}$. The base hourly rate of pay for 40-hour employee's shall be determined by dividing an employee's monthly salary by 173.33. The formula is: $\text{Monthly Salary}/173.33 = \text{base hourly rate of pay}$.

Section 3: Salary and Wage Plan for Battalion Chiefs

FY 24/25

STEPS	A	B	C
40-hour	16,296.27	17,201.62	18,106.97

**Above includes FY 24/25 contractual 3% agreement per Chief Officers MOU.*

Battalion Chiefs assigned to the 40-hour position shall receive a 9.85% increase in their base salary above the 56-hour Battalion Chief. This increase is factored into the base salary listed above.

Section 4: Hours of Work

For 56-hour Chief Officers:

The firefighting duty schedule shall consist of two twenty-four (24) hour shifts followed by ninety-six (96) hours off duty. Shifts shall not exceed forty-eight hours in duration, commencing at 7 o'clock am.

For 40-hour Chief Officers:

The duty schedule shall consist of a schedule that is equal to 40 hours per week. Chief Officers may work flexible hours, but will typically have a 5-8 or 4-10 schedule.

Section 7: Administrative Leave

40-hour Chief Officers will accrue 103 hours of administrative leave.

Section 9: Vacations

Vacation:

- a. During the term of this agreement, regular full-time employees shall earn entitlement to annual vacation on the basis of continuous service in accordance with the following schedule:

MONTHS OF SERVICE			ANNUAL VACATION ENTITLEMENT 56-hour Chief Officers		ANNUAL VACATION ENTITLEMENT 40-hour Chief Officers
Start	Through	36	6	24-hour shifts/144 hrs	103 hours
37	Through	96	8	24-hour shifts/192 hrs	137 hours
97	Through	180	10	24-hour shifts/240 hrs	171 hours
181	And over		12	24-hour shifts/288 hrs	206 hours

- f. Vacation may be taken in advance of accrual and, if approved by the Chief, as convenient to Authority as follows:

56-hour Chief Officers may take 72 hours of vacation in advance of accrual.

40-hour Chief Officers may take 51 hours of vacation in advance of accrual

- J. 40-hour Chief Officers will not participate in the vacation selection process with 56-hour Chief Officers.

Section 10: Sick Leave

- b. During the term of this agreement, employees will accrue sick leave as follows;

56-hour Chief Officers will accrue 12 hours per month

40-hour Chief Officers will accrue 8.5 hours per month

Sick *leave* shall accrue only for time actually worked. The following shall be treated as time worked for purposes of this subsection; paid vacation or sick *leave*; periods of *leave* without pay not exceeding three (3) weeks; periods of non-charged *leave* for work-connected illness or injury if the disability is determined to be temporary.

- d. In case of necessity, sick leave may be taken in advance of accrual if approved by the Chief as follows:

56-hour Chief Officers up to seventy-two (72) hours
40-hour Chief Officers up to fifty-one (51) hours

- e. In the event of illness or injury of a person having a close familial relationship with an employee covered by this agreement, the following sick leave hours may be taken as familiar care leave per contract year:

56-hour Chief Officers up to seventy-two (72) hours
40-hour Chief Officers up to fifty-one (51) hours

A familial relationship includes the employee's immediate family members and shall consist of the employee's spouse, children, parents, grandparents, grandchildren, brothers, sisters; spouse's children, parents, grandparents, grandchildren, brothers, sisters or any other person identified by law.

- f. In the death of a person having a close familial relationship with an employee covered by this agreement, the following sick leave hours may be taken as bereavement leave per contract year:

56-hour Chief Officers up to seventy-two (72) hours
40-hour Chief Officers up to fifty-one (51) hours

A familial relationship includes the employee's immediate family members and shall consist of the employee's spouse, children, parents, grandparents, grandchildren, brothers, sisters; spouse's children, parents, grandparents, grandchildren, brothers, sisters or any other person approved by the Chief.

Section 19: Working Conditions

- g. 40-hour Chief Officers will not participate in the overtime signup process. but may backfill 56-hour Chief Officers to prevent force hires and/or during times of extreme staffing shortages.
- h. All Chief Officers will be allowed time to participate in the department's physical

fitness programs. 40-hour Chief Officers will work with the Fire Chief to mutually agree on participation times based on their work schedule.

- i. The 40hr Battalion Chief position will not be part of the Departments daily minimum staffing requirements, unless covering a 56-hour Battalion Chief.
- j. Incumbent Chief Officers may request to transfer to either the 56-hour or 40-hour position prior to vacancies being filled through a promotional process. If said transfer is approved by the Fire Chief, it will not go into effect until the subsequent vacancy can be filled unless it is filling a 56-hour position.
- k. Upon transfer or promotion to the 40-hour position, employees will keep their current accrued leave balances and benefits.
- l. When more than one vacancy exists at the Battalion Chief level the 56-hour position will be filled prior to the 40-hour position.

Term

This agreement shall be effective as of the first day of July 2024, and shall remain in full force and effect until the 30th day of June 2025. It shall be automatically renewed from year to year thereafter unless either party shall have notified the other in writing, at least one hundred and twenty (120) days prior to the annual anniversary date that it desires to modify the agreement.



Ross Valley Fire Chief Officers Association
Tim Grasser, Representative

Date: 6/25/2024



Ross Valley Fire Department
Tom Finn, Board Of Directors President

Date: 6/12/24

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the Meeting of July 10, 2024

To: Board of Directors

From: Dan Mahoney, Fire Chief

Subject: Approve Resolution 24-08, A Resolution Approving Salaries for all Ross Valley Fire Department Employees for the 2024-2025 Fiscal Year

RECOMMENDATION

The Board of Directors approves Resolution 24-08, adopting a Publicly Available Pay Schedule in accordance with California Public Employees Retirement System (CalPERS) regulations.

BACKGROUND AND DISCUSSION

In 2011, CalPERS pursuant to Government Code Sections 20630, 20636, and 20636.1 adopted regulations setting forth the required elements necessary to meet the definition of a publicly available pay schedule. The required elements are as follows:

- (1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- (2) Identifies the position title for every employee position;
- (3) Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- (4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- (5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- (6) Indicates an effective date and date of any revisions;
- (7) Is retained by the employer and available for public inspection for not less than five years; and
- (8) Does not reference another document in lieu of disclosing the pay rate.

FISCAL IMPACT

There is no fiscal impact associated with publishing the attached document on the Fire Department's website.

ATTACHMENTS

Attachment #1 – Resolution 24-08, A Resolution Approving Salaries for All Ross Valley Fire Department Employees for the 2024-2025 Fiscal Year.

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION 24-08

**A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT BOARD OF DIRECTORS
APPROVING A PUBLICLY AVAILABLE PAY SCHEDULE**

WHEREAS, the governing body of the Ross Valley Fire Department has the authority to implement Government Code Section 20636 (b) (1); and

WHEREAS, the governing body of the Ross Valley Fire Department has adopted salary schedules for all Department positions; and

WHEREAS, one of the requirements for Government Code Section 20636 (b) (1) is the adoption by the governing body of the Ross Valley Fire Department of a Publicly Available Pay Schedule; and

NOW THEREFORE BE IT RESOLVED, that the governing body of the Ross Valley Fire Department adopts the following Publicly Available Pay Schedule for the 2024-2025 Fiscal Year.

SALARY SCHEDULE - July 1, 2024
Monthly Salaries

Classification Title	Low	High
Fire Chief		21,219.12
Battalion Chief 40 Hour	16,296.27	18,106.97
Battalion Chief 56 Hour	14,835.02	16,483.36
Fire Captain	10,283.68	12,499.88
Firefighter/Engineer	8,845.11	10,751.29
Firefighter/Paramedic	9,076.00	10,006.29
Sr. Fire Inspector	10,997.88	11,548.22
Fire Inspector	9,497.26	10,475.39
Administrative Assistant	6,851.40	8,327.22
RVFD Executive Officer		300.00
RVFD Board of Directors		100.00

NOTES:

1. Executive Officer and Board of Directors receive a stipend for each meeting attended.

I do hereby certify that the above Resolution 24-08 is a true and correct copy as passed by the Ross Valley Fire Board on July 10, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Thomas Finn, Board President

Attest:

Samantha Stettler, Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of July 10, 2024

To: Board of Directors
From: Dan Mahoney, Fire Chief
Subject: California Assembly Bill 2408 Update

RECOMMENDATION

The Board receives report and directs Staff as necessary.

DISCUSSION

At the June 12, 2024, Board of Directors Meeting, the Board asked Staff to bring back information on Assembly Bill 2408 (AB 2408). AB 2408 seeks to address the issue of perfluoroalkyl and poly-fluoroalkyl substances (PFAS) in firefighter “Personal Protective Equipment” (PPE). PFAS are a group of human-made chemicals known for their presence in the environment and potential adverse health effects. This bill aims to phase out the use of PFAS in “ALL” firefighter PPE. Firefighters wear various types of PPE, depending on the type of incident. For example, firefighters wear different gear for a structure fire vs. a wildland fire.

PFAS have been used in various industries due to their water and stain-resistant properties. However, growing evidence links PFAS to serious health issues, including cancer, hormone disruption, and immune system effects. Firefighters are particularly at risk due to their repeated exposure to PFAS through their gear and work environments.

The existing law requires any person who sells firefighter PPE to provide written notice to the purchaser if the equipment contains intentionally added perfluoroalkyl and poly-fluoroalkyl substances (PFAS). The seller must retain a copy of the written notice and provide the notice to specified law enforcement entities, including the Attorney General, upon request.

AB 2408 has passed the House and is now in the Senate. It still needs to be reviewed by multiple committees, with opportunities for amendments to be made before a final bill is presented to Governor Newsom. The current draft bill is attached (Attachment #1). Ultimately, AB 2408 will prohibit the sale of all firefighter PPE with intentionally added PFAS chemicals by July 1, 2026, as noted below in the draft bill:

- Commencing July 1, 2026, would prohibit a person from manufacturing, knowingly selling, offering for sale, distributing for sale, distributing for use, or ~~using~~ *purchasing or accepting for future use* in this state firefighter personal protective equipment containing ~~PFAS~~ *intentionally added PFAS chemicals*. The bill would make a violation of this provision subject to the civil penalty provisions described above. The bill would specify that an individual firefighter shall not be personally liable for payment of the civil penalty.

If passed, AB 2408 will have known and unknown impacts on the Department. Some of these are:

Known

- Reduce firefighter exposure to PFAS chemicals in firefighter PPE.
- New PFAS-free turnouts are expected to cost \$1000 more per set.
- The Department currently owns 72 sets of Structure Fire PPE.
- The current Structure Fire PPE replacement schedule begins in 2026 when $\frac{1}{3}$ (24 sets) of the PPE is due for replacement. The other $\frac{2}{3}$ (48 sets) will be replaced in 2028 and 2030.

Unknown

- It is still unknown what issues, if any, will arise with the supply and demand for PFAS-free PPE.
- The performance of PFAS-free PPE is still being field tested, and data on performance is limited at this time. Health and Safety studies are currently underway.
- The Department is still evaluating the financial impacts of all PPE other than Structure Fire gear as the Structure gear is expected to have the greatest impacts.

The Department will continue to monitor the progress of AB 2408 and provide updates to the Board as necessary. The Board also has the opportunity to provide staff with any further direction.

ATTACHMENT

Attachment #1 – California-2023-AB2408-Amended

AMENDED IN ASSEMBLY MAY 16, 2024
AMENDED IN ASSEMBLY MARCH 21, 2024

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

ASSEMBLY BILL

NO. 2408

Introduced by Assembly Member Haney

February 12, 2024

An act to amend Section 13029 of the Health and Safety Code, and to amend Section 147.4 of the Labor Code, relating to occupational safety.

LEGISLATIVE COUNSEL'S DIGEST

AB 2408, as amended, Haney. Firefighter personal protective equipment: perfluoroalkyl and polyfluoroalkyl substances.

Existing law requires any person that sells firefighter personal protective equipment to provide written notice to the purchaser if the equipment contains intentionally added perfluoroalkyl and polyfluoroalkyl substances (PFAS). Existing law requires the seller to retain a copy of the written notice and provide the notice to specified law enforcement entities, including the Attorney General, upon request. Existing law makes a violation of those provisions subject to a penalty of up to \$5,000 for a first violation and up to \$10,000 for a subsequent violation.

This bill, commencing July 1, 2026, would prohibit a person from manufacturing, knowingly selling, offering for sale, distributing for sale, distributing for use, or ~~using~~ *purchasing or accepting for future use* in this state firefighter personal protective equipment containing ~~PFAS~~ *intentionally added PFAS chemicals*. The bill would make a violation of this provision subject to the civil penalty provisions described above. The bill would specify that an individual firefighter shall not be personally liable for payment of the civil penalty.

Existing law requires the Occupational Safety and Health Standards Board, in consultation with the Department of Industrial Relations, every 5 years, as specified, to review all revisions to National Fire Protection Association (NFPA) standards pertaining to personal protective equipment covered by specified safety orders. If the review finds the revisions provide a greater degree of personal protection than the safety orders, existing law requires the board to consider modifying existing safety orders and to render a decision regarding changing safety orders or other standards and regulations to maintain alignment of the safety orders with the NFPA standards no later than July 1 of the subsequent year.

This bill would require the board, in consultation with the department, within one year of the NFPA updating a specified standard on protective ensemble for structural firefighting and proximity firefighting to include PFAS-free turnout gear, to update the applicable safety orders, or other standards or regulations, to maintain

alignment with the NFPA standard.

The bill would state related findings and declarations of the Legislature.

Digest Key

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

Bill Text

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. The Legislature finds and declares all of the following:

(a) Decades of scientific research have demonstrated the toxic and carcinogenic nature of perfluoroalkyl and polyfluoroalkyl substances, known as PFAS, which are a family of synthetic chemicals known as “forever chemicals” due to their persistent nature in both the environment and the human body.

(b) Research has linked exposure to and accumulation of PFAS to development of tumors in the liver, reproductive organs, and pancreas.

(c) In November 2023, the International Agency for Research on Cancer declared perfluorooctanoic acid, which was been found in firefighter turnout gear, to be a Group 1 known human carcinogen.

(d) In addition to other industrial and commercial uses, PFAS is utilized in the personal protective equipment (PPE) of firefighters, specifically within the inner moisture barrier layer of the three-layer fabric, in order to pass a stringent light-resistance test to meet Section 8.62 of the National Fire Protection Association Standard 1971.

(e) Firefighting is an inherently dangerous profession that brings repeated exposures to numerous toxic substances, including benzene, asbestos, and hexavalent chromium. These exposures lead to a higher rate of cancer among firefighters than among the general population.

(f) The cancer risk for firefighters is so high that the International Agency for Research on Cancer has declared the profession of firefighting itself to be a Group 1 carcinogen that is known to cause cancer and be harmful to the health of humans.

(g) Fire agencies throughout the country have worked to reduce levels of occupational exposure to harmful substances, including PFAS, through policies related to, among other things, clean cabs, strict gear cleaning, the use of self-contained breathing apparatuses during overhaul, and eliminating the use of aqueous film forming foam (AFFF) that contains PFAS.

(h) California restricted the use of AFFF, also known as Class B firefighting foam, containing PFAS through the enactment of Chapter 308 of the Statutes of 2020 (Allen), which phases out their usage in both municipal and industrial firefighting settings in favor of non-PFAS alternatives.

SEC. 2. Section 13029 of the Health and Safety Code is amended to read:

13029. (a) For purposes of this section, the following definitions apply:

(1) “Firefighter personal protective equipment” means personal protective equipment covered by the general industry safety orders in Sections 3403 to 3411, inclusive, of Title 8 of the California Code of Regulations.

(2) “Manufacturer” means a person that manufactures, imports, or distributes domestically firefighter personal protective equipment.

(3) “Perfluoroalkyl and polyfluoroalkyl substances” or “PFAS” means a class of fluorinated organic chemicals containing at least one fully fluorinated carbon atom.

(4) “Person” has the same meaning as defined in Section 19 and includes a public entity.

(5) “Public entity” has the same meaning specified in Section 13050.1.

(b) (1) Commencing January 1, 2022, any person, including a manufacturer, that sells firefighter personal protective equipment to any person shall provide a written notice to the purchaser at the time of sale if the firefighter personal protective equipment contains intentionally added PFAS chemicals. The written notice shall include a statement that the firefighter personal protective equipment contains PFAS chemicals and the reason that PFAS chemicals are added to the equipment.

(2) The person selling firefighter personal protective equipment and the purchaser of the equipment shall retain a copy of the written notice on file for at least three years from the date of the transaction. Within 60 days of a request by the Attorney General, a city attorney, a county counsel, or a district attorney, the seller or purchaser of firefighter personal protective equipment shall furnish to the requesting entity the written notice, or a copy of the written notice, and associated sales documentation.

(c) The Attorney General, a city attorney, a county counsel, or a district attorney may request from a manufacturer, and a manufacturer shall provide, a certificate of compliance that certifies that the manufacturer is in compliance with subdivision (b) for that manufacturer’s firefighter personal protective equipment.

(d) Commencing July 1, 2026, any person, including a manufacturer, shall not manufacture or knowingly sell, offer for sale, distribute for sale, or distribute for use in this state, and no person shall ~~use~~ *purchase or accept for future use* in this state, firefighter personal protective equipment containing intentionally added PFAS chemicals.

(e) (1) Except as provided in paragraph (2), and upon an action brought by the Attorney General, a city attorney, a county counsel, or a district attorney, a person that violates subdivision (b), (c), or (d) shall be liable for a civil penalty not to exceed five thousand dollars (\$5,000) for a first violation, and not to exceed ten thousand dollars (\$10,000) for each subsequent violation.

(2) An individual firefighter shall not be personally liable for payment of the civil penalty imposed pursuant to paragraph (1).

(3) This section does not impair or impede any other rights, causes of action, claims, or defenses available under any other law. The remedies provided in this section are cumulative with any other remedies available under any other law.

SEC. 3. Section 147.4 of the Labor Code is amended to read:

147.4. (a) By January 1, 2016, the department shall convene an advisory committee to evaluate whether changes are needed to align the general industry safety orders in Sections 3403 to 3411, inclusive, of Article 10.1 (commencing with Section 3401) of Group 2 of Subchapter 7 of Chapter 4 of Article 8 of Division 1 of Title 8 of the California Code of Regulations with the applicable and most recently adopted standards of the National Fire Protection Association. The committee shall be composed of parties in both management and labor, represent a cross section of the fire protection industry and community, and be competent and knowledgeable regarding personal protective clothing and equipment for firefighters and firefighting practices generally.

(b) By July 1, 2016, the advisory committee shall present its findings and recommendations for consideration by the board. No later than July 1, 2017, the board shall render a decision regarding the adoption of changes to the general industry safety orders in Sections 3403 to 3411, inclusive, of Article 10.1 (commencing with Section 3401) of Group 2 of Subchapter 7 of Chapter 4 of Article 8 of Division 1 of Title 8 of the California Code of Regulations, or other applicable standards and regulations, in order to maintain alignment with the applicable National Fire Protection Association standards.

(c) Beginning July 1, 2018, and every five years thereafter, the board, in consultation with the department, shall complete a comprehensive review of all revisions to National Fire Protection Association standards pertaining to personal protective equipment covered by the general industry safety orders in Sections 3403 to 3411, inclusive, of Article 10.1 (commencing with Section 3401) of Group 2 of Subchapter 7 of Chapter 4 of Article 8 of Division 1 of Title 8 of the California Code of Regulations. If the review finds that the revisions to applicable National Fire Protection Association standards provide a greater degree of personal protection than the safety orders, the board shall consider modifying existing safety orders and shall render a decision regarding the adoption of necessary changes to safety orders, or other applicable standards and regulations, no later than July 1 of the subsequent year, in order to maintain alignment of the safety orders with the applicable National Fire Protection Association standards.

(d) (1) Notwithstanding subdivision (c), within one year of the National Fire Protection Association updating the NFPA 1971 Standard on Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting to include PFAS-free turnout gear, the board, in consultation with the department, shall update the applicable safety orders, or other applicable standards and regulations, to maintain alignment of the safety orders with the National Fire Protection Association standard.

(2) For purposes of this section, "PFAS" means perfluoroalkyl and polyfluoroalkyl substances.



TIBURON FIRE PROTECTION DISTRICT

1679 TIBURON BOULEVARD, TIBURON, CALIFORNIA 94920
TELEPHONE (415) 435-7200 FAX: (415) 435-7205

RICHARD PEARCE, FIRE CHIEF

May 23, 2024

Interim Chief Mahoney
Ross Valley FPD
777 San Anselmo Avenue
San Anselmo, CA 94960

Chief Mahoney,

On May 21, 2024, members of the Ross Valley Fire Department's Marin County Fire Investigation Team (MCFIT) aided in the investigation and support of a first-alarm structure fire in a single-family dwelling's garage located at 228 Beach Road in Belvedere.

Crews, led by Acting Battalion Chief Daniel Elkington, mounted an aggressive, safety-conscious fire attack on a stubborn fire in challenging conditions that, ultimately, limited the spread from the garage to the residence and neighboring homes.

The seamless response and arrival of MCFIT crews was efficient, effective and impressive, further illustrating our collective training and professionalism as well as our interdependence on scene at these types of incidents.

Please extend Tiburon Fire Protection District's sincere appreciation and gratitude to your MCFIT members and to your Board/Council members.

Sincerely,

Tommy Hellyer
Assistant/Fire Chief



Dear RV Fire Dept,

Words can't express how thankful we are for every single person who showed up and put their lives in danger to help our family. We feel blessed to live where we do and to have heroes like you to protect us.

...and so thankful, too!

Thank you for everything you do for the community and for the people who depend on you.

The Rubinstein Family will FOREVER be in your debt and are always here for anything you need. My son loves fire trucks and fire fighters and kept repeating a mantra all night... they're helping us, they're helping us.

Thank you and with love!

David, Carrie Anne, Roman, Adira + Ash

Hi Isaac,

Thank you so much for
letting me shadow you!

I really appreciate it,
and I learned so much!

Thank you.

Chloe Levenson